

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000318839</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 06/02/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1199 - Edinburg;2412 E Richardson HEALTH & HUMAN SERVICES COMMISSION 2412 E Richardson St Edinburg TX 78539 United States
			<b>Page</b> 1

**Vendor:** 1410948415 5  
FASTENAL COMPANY  
PO BOX 1286  
WINONA MN 55987-0978  
United States

**Bill To:** Invoice-HHSC-Adult Protective  
HEALTH & HUMAN SERVICES COMMISSION  
2520 S Veterans Blvd  
PO Box 960  
Edinburg TX 78539  
United States

**Fax:** 956/316-8355  
**Email:** reg11purchases@hhsc.state.tx.us

**Purchaser:** Wilson, Madison Faith

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: 7 Days After Receipt of PO  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Arlena Salazar  
956-614-7111  
Arlena.salazar@hhs.texas.gov  
Ship to Attn: Arlena Salazar  
2412 E Richardson St  
Edinburg, TX 78539  
\*\*Inside Delivery\*\*Truck with lift\*\* Delivery hours are M-F 8-11:30 AM and 1-4:30 PM Closed for lunch 12-1:00

HHSC BUYER:  
Madison Wilson  
254-744-4512  
Madison.wilson@hhs.texas.gov

VENDOR:  
Fastenal  
txbre@stores.fastenal.com  
vancerle@fastenal.com

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00  
REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022  
Requisition 0000235966

1-1	Towels, Paper Roll 11x9, White 2-Ply, 100 Ct. Increments of 30, Supplier Part 665105-131448, Manuf Part 27300	640-75	1500.00	EA	1.41000	\$2,115.00	06/02/2023
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<b>Schedule Total</b>	\$2,115.00
<b>Item Total for Line 1</b>	\$2,115.00

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**Total PO Amount** \$2,115.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Madison Wilson*

**06/14/2023**