

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000318860
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 06/02/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 0820 - San Antonio:2118 S Zarzamor DEPT FAMILY AND PROTECTIVE SERVICES 2118 S Zarzamora Ste 422 San Antonio TX 78207 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Region 8, Inspect
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Purchaser: Vasquez Iii, Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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EX/0 - WorkQuest

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

VENDOR: WORKQUEST
VIN: 1741976051 200

SHIPMENT TO BE DELIVERED TO
DFPS
MAIL CODE 0820
2118 S ZARZAMORA
SAN ANTONIO, TX 78207
ATTN: RENEE BARRETT

NO DELIVERIES BETWEEN 12:00-1:00PM. PLEASE CONTACT RENEE BARRETT, (210-556-8091) 24 HOURS PRIOR TO DELIVERY. NO LOADING DOCK AND NO FORKLIFT FOR DRIVER TO USE. LIFTGATE AND PALLET JACK REQUIRED TO DELIVER 40 CASES TO INSIDE BUILDING. PLEASE ENSURE THAT DRIVER HAS THE NECESSARY ASSISTANCE NEEDED TO UNLOAD PALLET. ONSITE EMPLOYEES ARE NOT ALLOWED TO ASSIST IN THE BREAKDOWN OF PALLET.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT RENEE.BARRETT2@HHS.TEXAS.GOV
Ship to Attn: First Last Name

HHSC BUYER:
Richard Vasquez III
Purchaser IV Administrative Goods
HHSC Procurement Contracting Services (PCS)
1100 W. 49th St M/C 2020
Austin, TX 78756
Telephone: (512) 406-2403
Cell: (512) 639-7327
Fax: (512) 406-2695
Email: Richard.VasquezIII@hhs.texas.gov

QUOTE online

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PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 2155.138 (WorkQuest/TIBH Set-Aside)

Term Contact: 645-S1

Smartbuy PO: 23157232

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 231535

1-1	8.5" X 11" COPY PAPER, BOND, RECYCLED, PREM NO. 4, 20 LB., COMMODITY CODE 64521411708	645-33	40.00	CTN	65.61000	\$2,624.40	06/09/2023
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Schedule Total \$2,624.40

VENDOR'S QUOTE ATTACHED

Item Total for Line 1 \$2,624.40

2-1	PREMIUM INSIDE DELIVERY FEE	962-86	1.00	LOT	171.60000	\$171.60	06/09/2023
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Schedule Total \$171.60

Item Total for Line 2 \$171.60

3-1	LIFTGATE FEE	962-86	1.00	LOT	45.00000	\$45.00	06/09/2023
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Schedule Total \$45.00

Item Total for Line 3 \$45.00

Total PO Amount \$2,841.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Richard Vasquez III CRD, CFCM

06/02/2023