

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000318928
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 06/05/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 3137 - Tyler:3303 Mineola Hwy HEALTH & HUMAN SERVICES COMMISSION 3303 Mineola Hwy PO Box 5200 Tyler TX 75702 United States
			Page 1

Vendor: 1453328644 0
AMAZON CAPITAL SERVICES INC
PO BOX 35184
SEATTLE WA 981245185
United States

Bill To: Invoice-HHSC; Region 04 Headqu
HEALTH & HUMAN SERVICES COMMISSION
302 E Rieck Rd
Tyler TX 75703
United States

Fax: 903 534 8487
Email: paula.thurman@hhsc.state.tx.us

Purchaser: Alexander,Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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NOTE: SEND INVOICES TO: reg04_admin_services@hhs.texas.gov

Please follow the Texas Comptroller's Invoicing standards as seen below.

Include PO Number on invoices, bills, receipts, bill lading, packing slips, and back order.

(a) To receive payment, a contractor must submit an invoice to the State Agency receiving the goods or services.

The invoice should include, but is not limited to including:

- (1) the contractor's mailing and e-mail (if applicable) address;
- (2) the contractor's telephone number;
- (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;
- (4) the state agency's name, agency number, delivery address;
- (5) the state agency's purchase order number, if applicable;
- (6) the contract number or other reference number, if applicable;
- (7) a valid Texas identification number (TIN) issued by the Comptroller;
- (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (9) unit numbers corresponding to the amount of the invoice;
- (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;
- (11) other relevant information supporting and explaining the payment requested.

FY23 Purchase

Procurement Type: SP/E

Requisition #: 0000232568

INVOICING - See Header Comments

See above for SHIP TO ADDRESS ON PO

AGENCY CONTACT:

Name: Paula Thurman / 903-509-5104

Email: Paula.thurman@hhs.texas.gov

HHSC terms and conditions attached

Purchaser Information:

Name: Leslie Alexander

Phone #: 512-406-2424

Email Address: Leslie.Alexander@hhs.texas.gov

Vendor Information:

Vendor Name: Amazon Capital Services Inc.

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Vendor Contact: Customer Service
Vendor Contact Email: ON-Line

Freight terms are FOB Destination Prepaid and Allowed
Terms: Net 30

1-1	iPhone charger 2pk 20W PD USB C Wall fast charger adapter w Pk 6ft Type C to lightning cable compatible w/ iPhone, Brand QUZUDN	450-07	1.00	EA	9.99000	\$9.99	06/12/2023
Schedule Total						\$9.99	
Item Total for Line 1						\$9.99	
2-1	POPLOPP Teacher Lanyards for ID Badges and Keys, Cute Silicone Beaded Lanyard, Brand POPLOPP	450-66	1.00	EA	10.99000	\$10.99	06/12/2023
Schedule Total						\$10.99	
Item Total for Line 2						\$10.99	
3-1	Becomrock Desk Organizers and Accessories, Desktop Organizer, w/ sliding drawer and 5 upright sections, rose gold, Brand Becomerock Store	616-60	1.00	EA	29.99000	\$29.99	06/12/2023
Schedule Total						\$29.99	
Item Total for Line 3						\$29.99	
4-1	YGYQZ Small Bookshelf for desktop storage, shelves, organizers, Black, Brand YGYQZ	616-60	1.00	EA	25.87000	\$25.87	06/12/2023

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Schedule Total						\$25.87	
Item Total for Line 4						\$25.87	
5-1	Weysat Rhinestone sticky notepad holder 3.94x3.94" Clear Acrylic Notes Holder Dispenser desk Organization, color: Pink	616-60	1.00	EA	15.99000	\$15.99	06/12/2023
Schedule Total						\$15.99	
Item Total for Line 5						\$15.99	
6-1	Sticky notes 3x3 inches,, 8pk, bright colors, self stick pads 82 sheets per pad, Brand Vanpad Store, manu. Oxford	615-62	1.00	EA	9.95000	\$9.95	06/12/2023
Schedule Total						\$9.95	
Item Total for Line 6						\$9.95	
Total PO Amount						\$102.78	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Leslie Akintola, CTP

06/12/2023