

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000319248
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 06/08/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 6/8/2023
			Page 1
			Ship To: Y909 - Austin:12300 Technology Blv HEALTH & HUMAN SERVICES COMMISSION 12300 Technology Blvd Austin TX 78727 United States

Vendor: 1751872907 8
TEXAS ENVELOPE CO
10665 SHADY TRL
DALLAS TX 752202506
United States

Bill To: Print Shop North
HEALTH & HUMAN SERVICES COMMISSION
12300 Technology Blvd
Austin TX 78727
United States

Purchaser: Ybarra, Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
SP/E
Requisition 0000236496
PO Service Dates 06/08/2023 to 08/31/2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor contact
Texas Envelope Company
Sheila Lester
(214) 924-5459
SLester@texenv.com
www.texenv.com

Primary Agency contact
Jennifer Rimes
(512) 250-7124
Jennifer.Rimes@hhs.texas.gov

Agency requestor
Jeffrey Blue
(512) 250-7147
Jeffrey.Blue@hhs.texas.gov

PCS contact
Diego Ybarra, CTCD
(512) 406-2480
Diego.Ybarra01@hhs.texas.gov

1-1	Your Texas Benefits 6x10.5 White Custom Window Booklet Envelopes	966-31	5.00	M	150.51000	\$752.55	06/28/2023
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Schedule Total \$752.55

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			Page 2
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Vendor: 1751872907 8
TEXAS ENVELOPE CO
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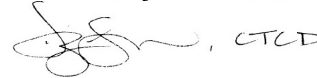
Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 1						\$752.55	
2-1	FY23 Your Texas Benefits 6x10.5 Canary Custom Window Booklet Envelopes	966-31	20.00	M	184.77000	\$3,695.40	06/28/2023
Schedule Total						\$3,695.40	
Item Total for Line 2						\$3,695.40	
Total PO Amount						\$4,447.95	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



06/08/2023