

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000319302</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 06/09/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States
			<b>Page</b> 1

**Vendor:** 1270077967 6  
DREAM RANCH LLC  
ATTN: SHERI DEWET  
11614 JIM CHRISTAL RD  
KRUM TX 762497027  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Reyes,Jeffrey Alexander

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday- Friday except designated State Holidays

AGENCY CONTACT:  
Bobby Bustillos  
bobby.bustillos@hhs.texas.gov  
210-531-7234

HHSC BUYER:  
Jeffrey Reyes CTCD  
Jeffrey.reyes@hhs.texas.gov

VENDOR:  
Dream Ranch Office Supplies  
Sheri DeWet  
940-591-6565  
Sheri@dreamranchtx.com

Bid HHS-0000235315

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 235315

1-1	Avery Super Heavyweight Sheet Protectors Item #967360	615-49	2.00 EA	9.21000	\$18.42	07/07/2023
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<b>Schedule Total</b>						\$18.42	
<b>Item Total for Line 1</b>						\$18.42	
2-1	Office Depot Poly Project Tab Folders Item #232986	615-45	3.00	EA	6.45000	\$19.35	07/07/2023
<b>Schedule Total</b>						\$19.35	
<b>Item Total for Line 2</b>						\$19.35	
3-1	Office Depot Dry Erase Markers Assorted Colors Item#6260665	620-86	1.00	PCK	16.40000	\$16.40	07/07/2023
<b>Schedule Total</b>						\$16.40	
<b>Item Total for Line 3</b>						\$16.40	
4-1	Office Depot 1/3 cut Manila File Folders Item #810838	615-45	2.00	PCK	14.80000	\$29.60	07/07/2023
<b>Schedule Total</b>						\$29.60	
<b>Item Total for Line 4</b>						\$29.60	
FY23 CG4 Item #810838							
5-1	Office Depot Clipboards Item #9296260	615-60	1.00	EA	29.00000	\$29.00	07/07/2023
<b>Schedule Total</b>						\$29.00	
<b>Item Total for Line 5</b>						\$29.00	
FY23 CG4 Item #9296260							
6-1		605-41	1.00	EA	37.00000	\$37.00	07/07/2023

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	Hygloss Self Adhesive Magnetic Coins 3/4" X 3/4, Black Item #5394012						
					<b>Schedule Total</b>	\$37.00	
					<b>Item Total for Line 6</b>	\$37.00	
7-1	Office Depot Paper Clips , 100 clips Item #221720	615-69	4.00	EA	5.61000	\$22.44	07/07/2023
					<b>Schedule Total</b>	\$22.44	
					<b>Item Total for Line 7</b>	\$22.44	
8-1	Office Depot Heavy Duty File Folders Item #770864	615-41	2.00	EA	17.00000	\$34.00	07/07/2023
					<b>Schedule Total</b>	\$34.00	
					<b>Item Total for Line 8</b>	\$34.00	
9-1	POST-IT POP-UP NOTES Item #840019	615-62	3.00	EA	23.60000	\$70.80	07/07/2023
					<b>Schedule Total</b>	\$70.80	
					<b>Item Total for Line 9</b>	\$70.80	
10-1	Smead® Color File Pockets, Letter Size, 5 1/4" Expansion, 9 1/2" x 11 3/4", Red - 73241 (SMD73241) Item #544451	615-41	50.00	EA	7.89000	\$394.50	07/07/2023
					<b>Schedule Total</b>	\$394.50	
					<b>Item Total for Line 10</b>	\$394.50	
11-1		615-17	5.00	EA	24.50000	\$122.50	06/23/2023

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	Bankers Box Standard-Duty Storage Boxes With Lid Item #287154						
<b>Schedule Total</b>						\$122.50	
<b>Item Total for Line 11</b>						\$122.50	
12-1	Xerox® Vitality Pastel Colored Multi- Use Print & Copy Paper Letter size Yellow Item #839148	645-33	5.00	EA	95.72000	\$478.60	06/23/2023
<b>Schedule Total</b>						\$478.60	
<b>Item Total for Line 12</b>						\$478.60	
<b>Total PO Amount</b>						\$1,272.61	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>06/19/2023</b>
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