

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000319521</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 06/13/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
			<b>Ship To:</b> 4546 - Austin:1100 W 49th St (DBGL) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DBGL) PO Box 149347 Austin TX 78756 United States

**Vendor:** 1410948415 5  
FASTENAL COMPANY  
PO BOX 1286  
WINONA MN 55987-0978  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Wilson, Madison Faith

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
 FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
 DELIVERY: 7 Days After Receipt of PO  
 Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

**AGENCY CONTACT:**  
 Timothy Corcoran  
 timothy.corcoran@dshs.texas.gov  
 Ship to Attn: Timothy Corcoran  
 1100 W 49th St (DBGL)  
 PO Box 149347  
 Austin, TX 78756

**HHSC BUYER:**  
 Madison Wilson  
 254-744-4512  
 Madison.wilson@hhs.texas.gov

**VENDOR:**  
 Fastenal  
 Zach Wise  
 ordernotify@fastenal.com  
 (507) 313-7206

**PURCHASING METHOD:** CP/X  
 Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.  
 Txmas Contract: TXMAS-18-51V07  
 Term:  
 Smartbuy PO:

**REQUIREMENTS/LIMITATIONS:**  
 This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.  
 Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000236830

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POWERCROWN CHISEL POINT  
STAPLE 5000CT 61581 1604051

**Schedule Total**                     \$18.24

FY23 3954 Office Supplies

Vendor: Tx Smart Buy  
VID: 14109484155  
Contractor: Fastenal Company  
Contact Name: Zach Wise  
Email: ordernotify@fastenal.com  
Phone: (507) 313-7206  
Address: 2001 Theurer Blvd. Winona MN 55987

PO BILL TO INFORMATION:  
DSHS  
ATTN: FISCAL DIVISION/ ACCOUNTS PAYABLE  
1100 WEST 49TH STREET  
AUSTIN, TX 78756

FOR DSHS INTERNAL DELIVERY INFO:  
Loading Dock: L-114  
BUILDING: Laboratory Building, L-555.1

REQUESTOR INFO:  
Requester Name: Tim Corcoran  
Requester Phone Number/area code: 512-776-7581  
Requester E-mail address: timothy.corcoran@dshs.texas.gov  
SCOR Division DSHS- Infectious Disease

**Item Total for Line 1**                     \$18.24

2-1	3" X 3" ASSORT NEON POST-IT SUPER STICKY NOTE PADS 12CT 61562 529668	615-62	2.00	EA	30.40000	\$60.80	06/20/2023
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**Schedule Total**                     \$60.80

**Item Total for Line 2**                     \$60.80

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<b>Total PO Amount</b>						\$79.04	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Madison Wilson*

**06/13/2023**