

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000320342</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 06/23/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Wilson, Madison Faith

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: 7 Days After Receipt of PO  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

**AGENCY CONTACT:**  
Terri Lemuel  
terri.lemuel@dshs.texas.gov  
Ship to Attn: Terri Lemuel  
1111 W North Loop  
Austin, TX 78756

**HHSC BUYER:**  
Madison Wilson  
254-744-4512  
Madison.wilson@hhs.texas.gov

**VENDOR:**  
Mono Machines dba Supply Chimp  
helpme@supplychimp.com

**PURCHASING METHOD: CP/X**  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.  
TXMAS Contract: TXMAS-19-7502  
Term: Item Availability Start Date: 5/3/2023  
Item Availability End Date: 9/27/2023  
Smartbuy PO: X

**REQUIREMENTS/LIMITATIONS:**  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022  
Requisition 0000227887

1-1	Message Stamp, Pre-Inked "Confidential", Red Ink	600-81	3.00 EA	9.07000	\$27.21	06/23/2023
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					<b>Schedule Total</b>	\$27.21	
					<b>Item Total for Line 1</b>	\$27.21	
2-1	Quality Park 46067 QUA46067 Envelope Moistener w/ Adhesive, 50 mL, 12/Cartron	605-46	5.00	CTN	41.82000	\$209.10	06/23/2023
					<b>Schedule Total</b>	\$209.10	
					<b>Item Total for Line 2</b>	\$209.10	
3-1	Book, Phone Message, Sticky	615-62	50.00	EA	4.71000	\$235.50	06/23/2023
					<b>Schedule Total</b>	\$235.50	
					<b>Item Total for Line 3</b>	\$235.50	
4-1	Glue, Stick, .28Oz, 24/Pk	785-45	2.00	EA	11.86000	\$23.72	06/23/2023
					<b>Schedule Total</b>	\$23.72	
					<b>Item Total for Line 4</b>	\$23.72	
5-1	Glue, Sticks, 60 Box	605-05	1.00	EA	24.59000	\$24.59	06/23/2023
					<b>Schedule Total</b>	\$24.59	

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
<b>Item Total for Line 5</b>							\$24.59
<b>Total PO Amount</b>							\$520.12

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**  
*Madison Wilson*  
**06/26/2023**