

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000320761
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 06/28/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

Vendor: 1362073216 7
CARSTENS INCORPORATED
PO BOX 99110
CHICAGO IL 606939110
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Evans,Jocelynn

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SP/E - Spot Purchase Up to \$10,000.00

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7-10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

****Please send invoices to dshs.tshbusinessoffice@dshs.texas.gov ****

Warehouse: Please deliver to 6700 Delta Dr. El Paso, TX 79905

Agency Contact:
Name: Blanca Juarez
Email: blanca.juarez@hhs.texas.gov
Phone: 534-5317ov

Purchaser Information:
Name: Jocelynn Evans
Phone #512-776-6233
Email Address: jocelynn.evans@hhs.texas.gov

VENDOR:
Name: Carsten Inc.
Phone: 800-782-1524
Email: carstens.carstens.com

QUOTE: #QTE0040521

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2023

Requisition #0000227586

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			Ship To: 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

Vendor: 13620732167
CARSTENS INCORPORATED
PO BOX 99110
CHICAGO IL 606939110
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Evans,Jocelynn

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	Binder 3" Burgundy/Wine 3R SO Item #: 1743-3R	615-09	30.00	EA	21.29000	\$638.70	07/10/2023
Schedule Total						\$638.70	
Item Total for Line 1						\$638.70	
2-1	Pocket ID 5.375" x 1.375" PS Item #:1639-00	615-51	15.00	EA	7.99000	\$119.85	07/10/2023
Schedule Total						\$119.85	
Item Total for Line 2						\$119.85	
3-1	Card Blank ID Light Scarlet Item #: 1696-10	615-51	10.00	RL	13.89000	\$138.90	07/10/2023
Schedule Total						\$138.90	
Item Total for Line 3						\$138.90	
4-1	DSCT 13-Tab Cust Title SO Item #: 1620-13	615-39	25.00	SET	24.49000	\$612.25	07/10/2023
Schedule Total						\$612.25	
Item Total for Line 4						\$612.25	
5-1	Freight	962-86	1.00	LOT	90.00000	\$90.00	07/10/2023
Schedule Total						\$90.00	
Item Total for Line 5						\$90.00	

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CARSTENS INCORPORATED
PO BOX 99110
CHICAGO IL 606939110
United States

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Purchaser: Evans,Jocelynn

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Total PO Amount						\$1,599.70	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Jocelynn Evans, CTCD

06/30/2023