

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000320785</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States
			<b>Page</b> 1

**Vendor:** 1741212267 7  
BAKER GLASS CO INC  
4015 MONTANA AVE  
EL PASO TX 799034509  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Fletcher, Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Agency Contact: Amber Bechtel  
Phone: 915/534-5305  
EMAIL: amber.bechtel@hhs.texas.gov

HHSC PCS CONTACT: Patricia Fletcher  
Phone: 512-406-2538  
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

VENDOR: Baker Glass  
Name Manny Garcia  
Tel # 915/566-9461  
Email: manny@bakerglass.com

Please find a copy of our standard terms and conditions attached. Please confirm receipt of this purchase order.

NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday  
Friday except designated State Holidays  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022 or email:dshs.tshbusinessoffice@dshs.texas.gov

This Blanket Purchase Order is for the period of 9/1/2023 through 8/31/2024. Please do not ship or invoice prior to 9/1/2023. Do not ship until notified by the Agency contact.

Your invoices are not to exceed \$10000.00

HHSC does not commit to ordering specific dollar amounts with respect to this contract. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically cancelled.

FACILITY: EL PASO PSYCHIATRIC CENTER  
REQ NAME: FY24-REPLACEMENT OF BROKEN WINDOWS/\$10000.00  
LINE 1 INFORMATION: FY24/(GOODS OR SERVICES)/ITEM OR SERVICE NEEDED FOR CF7-EPPC

FY24 PO  
FY24 Purchaser

Term of Service: 09/01/2023 thru 08/31/2024

SCOR Division: 19 HHSC - State Operated Facilities

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**Purchaser:** Fletcher,Patricia Rose

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SCOR Other Subject: CF7-EPPC: XXXXXXXXX

NPI Class: 665 / 41 UOM: LOT ACCT: 721000 Class: 03036 Program: F1110  
SPEEDCHART: F3C010

Vendor Name: BAKER GLASS  
Vendor ID#: 1741212267  
Vendor Contact: MANNY GARCIA  
Vendor address: 4015 MONTANA AVE  
Vendor phone: 915-566-9461  
Vendor email: manny@bakerglass.com

Regional Contract Manger: Stephany VanBolden  
Regional CM Phone: 972-551-8563  
Regional CM Email: Stephany.vanbolden@hhs.texas.gov

Program SME Name:  
Lead Contact Email: amber.bechtel@hhs.texas.gov  
Lead Contact Phone: 915-534-5305  
Facility: El Paso Psychiatric Center

Contract Manager Name: Pat Gonzalez  
Contract Manager Email: patricia.gonzalez1@hhs.texas.gov  
Contract Manager Phone: 915-534-5458

PCS Email PO to:  
williams.jackson@hhs.texas.gov Lead Contact  
dshs.epcbusinessoffice@hhs.texas.gov - Business Ofc.  
patricia.gonzalez1@hhs.texas.gov - Facility Contract Specialist-CTCM  
stephany.vanbolden@hhs.texas.gov Regional CM

VENDORS EMAIL INVOICES TO: dshs.tshbusinessoffice@dshs.texas.gov  
PO BILL TO INFORMATION  
Terrell State Hospital  
P.O. Box 70  
1200 East Brin Street  
Terrell, Texas 74160  
CODE # 3072  
Email: dshs.tshbusinessoffice@dshs.texas.gov

\*\*\*\*\*  
Item(s): (31 3/8" x 77 11/2") 1/4" TEMPERED REFLECTIVE AZURIA  
(28 5/8" x 72 1/4") 1/4" CLEAR LAMINATED GLASS

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VIRACON AZURIA VS7-20 HEAT STRENGTHENED 1" UNIT  
LAMINATED GLASS INSIDE FT 69-253 ALUMINUM SASH  
(55" x 34") 1/4" CLEAR LAMINATED GLASS  
(28 3/4" x 60 5/8") 1/4" CLEAR LAMINATED GLASS  
28 3/4" x 60 5/8") Reglaze window  
CLEAR ACRYLIC .220 X 48 X 96  
(36 5/8" x 32 7/8") 1/4" CLEAR LAMINATED GLASS  
(55 "VB" x 33") 1/4" CLEAR LAMINATED GLASS

24-hour service Monday - Sunday

Justification: To provide a safe environment for our patients and staff. 24 hr. service is also provided

1-1	FY 24 GOOD/SERVICES BAKER GLASS	665-41	1.00	LOT	10000.00000	\$10,000.00	09/01/2023
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**Schedule Total**                     \$10,000.00

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REQ NAME: FY24-REPLACEMENT OF BROKEN WINDOWS/\$10000.00  
LINE 1 INFORMATION: FY24/(GOODS OR SERVICES)/ITEM OR SERVICE NEEDED FOR CF7-EPPC

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SPEEDCHART: F3C010

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Vendor address: 4015 MONTANA AVE  
Vendor phone: 915-566-9461  
Vendor email: manny@bakerglass.com

Regional Contract Manger: Stephany VanBolden

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Regional CM Email: Stephany.vanbolden@hhs.texas.gov

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Terrell, Texas 74160  
CODE # 3072  
Email: dshs.tshbusinessoffice@dshs.texas.gov

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**Item Total for Line 1**                     \$10,000.00

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**Total PO Amount** \$10,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Patricia Fletcher, CFO, CTCM*

**06/29/2023**