

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000321050
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States

Vendor: 1060495050 0
PITNEY BOWES INC
WORLD HEADQUARTERS CORP TAX DEPT
STAMFORD CT 069260001
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Rakos,Michelle Antoinet 512/406-2496

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding

CP/A Term Contract 985-C1

Requisition 233769

Encumbrance for leasing existing equipment

Confirmation order Do not duplicate

PO Service Dates 09-01-2023 to 08/31/2024 (contingent upon Contract 985-C1 renewal)

Goods and/or services are to be delivered and invoiced after September 1, 2023.

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

Vendor contact
Pitney Bowes
Boyd Herring
254-733-6450
Boyd.Herring@pb.com

Agency contact
Melissa Jean Maddox
Melissa.Maddox@hhs.texas.gov
210-531-7357

PCS contact
Michelle Rakos
512-406-2496
Michelle.Rakos@hhs.texas.gov

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	FY24 Pitney Bowes Lease Term 09/01/23 to 8/31/24 for SASH						
					Schedule Total	\$4,699.08	
	FY24- Lease GPO SOURCEWELL CONTRACT# 011322-PIT FY24 CG4 F3J PITNEY LEASEF1200						
	LINE 1 LEASE 7406 LINE 2 POSTAGE 7291 LINE 3 SUPPLY 7300						
					Item Total for Line 1	\$4,699.08	
2-1	Postage for the Pitney Bowes postage meter located in the cashier's office	985-54	1.00	LOT	10000.00000	\$10,000.00	09/01/2023
					Schedule Total	\$10,000.00	
					Item Total for Line 2	\$10,000.00	
3-1	Postage Meter Supplies for the Pitney Bowes Meter located in the cashier's office 9/1/23-8/31/24	985-54	1.00	LOT	5000.00000	\$5,000.00	09/01/2023
					Schedule Total	\$5,000.00	
					Item Total for Line 3	\$5,000.00	
					Total PO Amount	\$19,699.08	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Michelle Rakos CTCD

07/06/2023