

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000321194
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 07/06/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1118 - El Paso:7920 Alameda HEALTH & HUMAN SERVICES COMMISSION 7920 Alameda El Paso TX 79915 United States
			Page 1

Vendor: 1263499518 2
 MONO MACHINES LLC
 DBA SUPPLY CHIMP
 228 PARK AVE S # 36842
 NEW YORK NY 10003-1502
 United States

Bill To: Invoice-HHSC Region 10, DADS:
 HEALTH & HUMAN SERVICES COMMISSION
 401 Franklin Ave
 Ste 450
 El Paso TX 79901
 United States

Fax: 915/834-7587

Purchaser: Wilson, Madison Faith

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
 FREIGHT: F.O.B. Destination Freight Prepaid Allowed
 DELIVERY: 7 Days After Receipt of PO
 Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:
 Jesus Romero
 915-858-7787
 jesus.Romero@hhs.texas.gov
 Ship to Attn: Jesus Romero
 7920 Alameda
 El Paso, TX 79915

HHSC BUYER:
 Madison Wilson
 254-744-4512
 Madison.wilson@hhs.texas.gov

VENDOR:
 Mono Machines LLC
 helpme@supplychimp.com
 (800) 592-1306

PURCHASING METHOD: CP/X
 Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.
 Txmas Contract: TXMAS-19-7502
 Term: Item Availability Start Date: 5/3/2023
 Item Availability End Date: 9/27/2023
 Smartbuy PO: X

REQUIREMENTS/LIMITATIONS:
 This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding. Invoice per 34 TAC §20.487, amended effective May 1, 2022

(a) To receive payment, a contractor must submit an invoice to the state agency receiving the goods or services.

The invoice should include, but is not limited to including:
 (1) the contractor's mailing and e-mail (if applicable) address;
 (2) the contractor's telephone number;
 (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;
 (4) the state agency's name, agency number, and delivery address;

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- (5) the state agency's purchase order number, if applicable;
 - (6) the contract number or other reference number, if applicable;
 - (7) a valid Texas identification number (TIN) issued by the comptroller;
 - (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
 - (9) unit numbers corresponding to the amount of the invoice;
 - (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;
 - (11) other relevant information supporting and explaining the payment requested.
- Requisition 0000238476

1-1	Supplier Part # 330853 Manufacturer Part # 65801DZ Uni-Ball 65801DZ Impact Gel Impact Pens	620-80	10.00	DZ	20.03000	\$200.30	07/06/2023
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Schedule Total \$200.30

Item Total for Line 1 \$200.30

2-1	Supplier Part # 126718 Manufacturer Part # 7520016539300 Skicart Needle Point Roller Ball Pen Blue Micro Dozen	620-85	10.00	DZ	23.05000	\$230.50	07/06/2023
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Schedule Total \$230.50

Item Total for Line 2 \$230.50

3-1	Supplier Part # 4439 Manufacturer Part # 7520014457230 Abilityone 7520014457230 Retractable Ballpoint Pen With Rubber Grip Blue Medium Point	615-29	6.00	DOZ	27.81000	\$166.86	07/06/2023
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Schedule Total \$166.86

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Item Total for Line 3						<u>\$166.86</u>	
4-1	Supplier Part # 231937 Manufacturer Part # 7520014457221 Abilityone 7520014457221 Fine Point Ballpoint Pen Retractable Blue	620-80	6.00	DZ	26.26000	\$157.56	07/06/2023
Schedule Total						<u>\$157.56</u>	
Item Total for Line 4						<u>\$157.56</u>	
5-1	Supplier Part # 180009 Manufacture Part # 1802226 Sharpie 1802226 Pen - Fine Point Ink Colors Black, Blue, Turquoise, Green, Clover, Orange, Hot Pink, Red, Coral	620-80	8.00	PCK	18.65000	\$149.20	07/06/2023
Schedule Total						<u>\$149.20</u>	
Item Total for Line 5						<u>\$149.20</u>	
Total PO Amount						<u>\$904.42</u>	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Madison Wilson

07/06/2023