

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Add	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000321266</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 07/07/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1
			<b>Ship To:</b> 1199 - Edinburg;2412 E Richardson HEALTH & HUMAN SERVICES COMMISSION 2412 E Richardson St Edinburg TX 78539 United States

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Invoice-HHSC-Adult Protective  
HEALTH & HUMAN SERVICES COMMISSION  
2520 S Veterans Blvd  
PO Box 960  
Edinburg TX 78539  
United States

**Fax:** 956/316-8355  
**Email:** reg11purchases@hhsc.state.tx.us

**Purchaser:** Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 615-62 962-86  
SCOR-HHSC System Support Services  
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Add INSIDE DELIVERY LIFTGATE FEE

DELIVERY: 3-5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:  
\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*  
\*\*Inside Delivery\*\*Truck with lift\*\* Delivery hours are M-F 8-11:30 AM and 1-4:30 PM Closed for lunch 12-1:00  
SHIP TO ATTN Arlena Salazar (956) 614-7111 arlena.salazar@hhs.texas.gov  
Ship To Code 1199 HHSC, 2412 E Richardson St., Edinburg, TX 78539

A/P Contact/End User: Hilda Flores 956-316-8226 Fax: 956/316-8355 hilda.flores@hhs.texas.gov

PO Bill To Info. Health Human Services Commission PO Box 960 Edinburg, TX 78540-0960  
Bill To Code: 1081

HHSC BUYER:  
Debra Burns, CTPM  
Direct: 512) 406-2564 CELL 832-818-3936  
Debra.Burns@hhs.texas.gov

VENDOR:  
VID: 12634995182  
Contractor: Mono Machines LLC dba Supply Chimp  
Contact Name: Chris McPherson  
Email: helpme@supplychimp.com  
Phone: (800) 592-1306

QUOTE # PRICED PER TEXAS SMART BUY  
\*\*\*DO NOT DULIPCATE\*\*\*

PURCHASING METHOD: CP/X  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

TXMAS Contract: TXMAS-19-7502  
Term: 12/6/2018 End Date 9/27/2023  
Fed 47QSEA18D008C

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			<b>Page</b> 2

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**Purchaser:** Burns,Debra A

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Purchase Category Code(Agencies Only) PCC X  
Optional Renewal Terms No renewals remaining  
Smartbuy PO: 23167975

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000237755

1-1	Self-Stick Notes 1.52X2 Assorted colors 24 Pack 100 sheets/ Pad Post-It SPN 7710 MPN MMM65324APVAD	615-62	200.00	PKG	10.48000	\$2,096.00	07/21/2023
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**Schedule Total** \$2,096.00

**Item Total for Line 1** \$2,096.00

2-1	Self-Stick Notes 4X4 Lined Canary Yellow 90 Sheets/Pad 6 Pads/Pack Post- It SPN 5199 MPN MMM6756SSCY	615-62	200.00	PKG	10.10000	\$2,020.00	07/21/2023
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**Schedule Total** \$2,020.00

**Item Total for Line 2** \$2,020.00

3-1	INSIDE DELIVERY LIFTGATE FEE	962-86	1.00	LOT	150.00000	\$150.00	07/21/2023
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**Schedule Total** \$150.00

**Item Total for Line 3** \$150.00

**Total PO Amount** \$4,266.00

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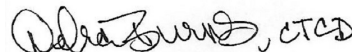
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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



07/07/2023