

Health and Human Services Commission

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-4-0000321426 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 09/01/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision Page 1 |
| | | | Ship To: 5035 - Rusk:805 N Dickinson Dr HEALTH & HUMAN SERVICES COMMISSION 805 N Dickinson Dr PO Box 318 Rusk TX 75785 United States |

Vendor: 1474353339 1
BIG M AUTO SUPPLY LTD
728 E RUSK ST
JACKSONVILLE TX 75766-5020
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
424 Mesquite Dr
PO Box 1132
Mexia TX 76667
United States

Fax: 254/562-1894
Email: 718Accounting@hhs.texas.gov

Purchaser: Breest, Maria Ana

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY24 CLASS ITEM 670-57
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
BLANKET PURCHASE ORDER

TERM: September 1, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY: PER FACILITY REQUEST #5-10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday-Friday except designated State Holidays

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT
INFO ***

VENDORS SEND INVOICES VIA EMAIL: 718Accounting@hhs.texas.gov

Warehouse: Please deliver to bldg.
Agency Contact:
Edward Thornton
Edward.thornton@hhs.texas.gov
903-683-7621

Contract Manager:
Jerry McClure
jerry.mcclure@hhs.texas.gov
903-683-7621

HHSC BUYER: Ana Breest, CTCD, CTCM
Direct: (512) 406-2679
ana.breest@hhs.texas.gov

VENDOR INFORMATION
VIN #:1474353339
Big M Auto Supply

AMOUNT NOT TO EXCEED \$10,000.00 PER FY24 WITHOUT PRIOR APPROVAL

TERMS NET 30

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PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00 Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO. The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY24 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000233312

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC). HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31, 2024 will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

| | | | | | | | |
|-----|-----------------------------------|--------|------|-----|------------|------------|------------|
| 1-1 | FY24 (Goods) - After market parts | 055-34 | 1.00 | LOT | 8500.00000 | \$8,500.00 | 09/01/2023 |
|-----|-----------------------------------|--------|------|-----|------------|------------|------------|

Schedule Total \$8,500.00

Item Total for Line 1 \$8,500.00

| | | | | | | | |
|-----|--|--------|------|-----|------------|------------|------------|
| 2-1 | FY24 (Goods) - Lubricants, degreasers, | 405-31 | 1.00 | LOT | 1000.00000 | \$1,000.00 | 09/01/2023 |
|-----|--|--------|------|-----|------------|------------|------------|

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Purchaser: Breest, Maria Ana

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|------------------------------|--|------------|----------|-----|-----------|--------------|------------|
| | oil | | | | | | |
| Schedule Total | | | | | | \$1,000.00 | |
| Item Total for Line 2 | | | | | | \$1,000.00 | |
| 3-1 | FY24 (Goods) - Consumables and cleaning supplies | 735-60 | 1.00 | LOT | 500.00000 | \$500.00 | 09/01/2023 |
| Schedule Total | | | | | | \$500.00 | |
| Item Total for Line 3 | | | | | | \$500.00 | |
| Total PO Amount | | | | | | \$10,000.00 | |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

M Breest CTCD, CTOM

07/10/2023