

# Department of State Health Services

## Purchase Order

Dispatch via Print

|  |   |                             |  |
|--|---|-----------------------------|--|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-4-0000321497</b>   |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/23  |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br><b>Page</b><br>1  |
|  |   | <b>Ship To:</b>             | 4549 - San Antonio:6711 S New Brau<br>HEALTH & HUMAN SERVICES COMMISSION<br>6711 S New Braunfels<br>Ste 100<br>San Antonio TX 78223<br>United States |

**Vendor:** 1741533700 9  
GULF COAST PAPER CO INC  
PO BOX 4227  
VICTORIA TX 779034227  
United States

**Bill To:** Texas Center for Infectious Di  
DEPARTMENT OF STATE HEALTH SERVICES  
2303 SE Military Dr  
San Antonio TX 78223  
United States

**Purchaser:** Burns,Debra A

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 CLASS ITEM 485-65  
SCOR DSHS Division RLHO  
BLANKET PURCHASE ORDER  
TERM: September 1, 2023 through August 31, 2024  
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY  
Texas Department of Infectious Disease Goods - Cleaning Supplies

\*\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2023\*\*\*

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY: PER FACILITY REQUEST 3-5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

**AGENCY CONTACT:**

\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*  
SHIP TO ATTN Maia Wildberger (210) 531-4555 maria.wildberger@dshs.texas.gov  
REQUESTER Laura O Longoria Cell 210-393-4039 Direct 210-531-4570 laura.longoria@dshs.texas.gov  
CONTRACT MANAGER AMANDA GONZALEZ 210-531-4587 amanda.gonzalez4@dshs.texas.gov  
SHIP TO:  
Texas Department of Infectious Disease  
Health and Human Services Commission  
6711 S New Braunfels Ste 100 San Antonio, TX 78223

DSHS Invoices: Invoices@dshs.texas.gov;  
DSHS Payment Status: Payments@dshs.texas.gov  
DSHS AP Manager: Felica Poston 512-776-2288

**HHSC BUYER:**

Debra Burns, CTPM  
Direct: 512) 406-2564 CELL 832-818-3936  
Debra.Burns@hhs.texas.gov

**VENDOR:**

VID 1741533700  
VENDOR GULF COAST PAPER CO INC  
Address PO BOX 4227, Victoria, TX 77903  
Contact: Lucia Fontal

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Phone: 210-225-2674  
Email: lfontal@imperialdade.com

\*\*\*AMOUNT NOT TO EXCEED \$10,000.00 PER FY24\*\*\*

TERMS NET 30

Quote # PO PRICING-SAMPLE ITEMS ATTACHED

PURCHASING METHOD: SP/E  
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:  
This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), Texas Department of Infectious Disease. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:  
Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000223419

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

|     |  |        |      |     |            |            |            |
|-----|--|--------|------|-----|------------|------------|------------|
| 1-1 | FY24 BLANKET TDID-CLEANING<br>SUPPLIES TERM 09/01/2023 -<br>08/31/2024 | 485-65 | 1.00 | LOT | 9990.00000 | \$9,990.00 | 09/01/2023 |
|-----|--|--------|------|-----|------------|------------|------------|

**Schedule Total**                     \$9,990.00

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SAMPLE ITEMS THAY MAY BE ORDERED, BUT NOT LIMITED TO:

- Disinfectant Spray 12b/32oz VB item C00177
- Cleaner Surface Foam Spray 32oz Proxy II FBC ITEM PTRU 3535
- Handwash Sanitizing 4b 1250ml Foamy IQ 4606 item FOAMYIQE2 alcohol-free, triclosan-free, dye-free and fragrance-free. antibacterial handwash is designed for use in food processing and service areas no dispensers to install,
- Disinfectant Cleaner-Deodorizer C-0-G 4/2 LTR 4b 2Ltr 4806-02 SPN Halt 28 hospital grade, one-step cleaner, bacteriacidal, virucidal, mildewcidal, fungicidal, disinfectant effective against norovirus, canine parvovirus and blood borne pathogens.
- Acid Cleaner Mild concentrated 12/32OZ/ Case 7115 SPN M95
- Cleaner Tile Grout 7110 SPN RJ8
- Duster White 8X6' white 250 SHEETS /Roll Easy Trap 85919-1 Item EZDUST86WH
- Mop Wet Pad Microfiber 5"X18" NO BINDING blue 12/carton Item Q410B
- Cleaner Stainless 16oz Spray Bottle 110015 WOW
- Wipes Germicidal 1-Ply 6x5 Sheets 150 Sheets/Container 6/ Carton Chlorox SPN CLO30577CT

**Item Total for Line 1**                     \$9,990.00

**Total PO Amount**                     \$9,990.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Debra Burns, CTAS*

07/11/2023

