

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23168279**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000321512</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 07/11/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6368 - Pollok:6844 N US Hwy 69 HEALTH & HUMAN SERVICES COMMISSION 6844 N US Hwy 69 Pollok TX 75969 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Torres, Joseph Ryan

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 5-20 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Lufkin SSLC  
Robert Michaud, WHSE Supvr.  
936-853-8376  
Robert.Michaud@hhs.texas.gov

HHSC BUYER:  
Joseph Torres, Purchaser IV  
512-406-2413  
Joseph.Torres@HHS.Texas.Gov

VENDOR:  
Workquest  
512-451-8145  
Customerservice@workquest.com

FY23

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)  
Term Contract: 615-S1, 615-S2, 640-S1, 645-S1, 485-S1, 505-S1  
Smartbuy PO: 23168279

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2321054 Line(s): 14,23,24,31,36,42,43,44

1-1	450-06-10010-3 BATTERY AAA HI 144/CS RAYVC	450-06	30.00	CS	42.86000	\$1,285.80	07/17/2023
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**Purchaser:** Torres, Joseph Ryan

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	WRKQST 45006100103						
					<b>Schedule Total</b>	\$1,285.80	
					<b>Item Total for Line 1</b>	\$1,285.80	
2-1	615-09-17049-8 BINDER 3-RNG PAT BLU JUMBO 450 WRKQST 61573175108	615-09	24.00	EA	6.04000	\$144.96	07/31/2023
					<b>Schedule Total</b>	\$144.96	
					<b>Item Total for Line 2</b>	\$144.96	
3-1	615-37-13085-0 BOX STRG W/LID LTR/LGL 25/CTN WRKQST 61537130850 HVY DTY	615-37	6.00	CTN	80.00000	\$480.00	07/31/2023
					<b>Schedule Total</b>	\$480.00	
					<b>Item Total for Line 3</b>	\$480.00	
4-1	640-50-58105-3 NAPKIN FOR DISP 10X13.25 WRKQST 64050581053	640-50	20.00	CS	104.67000	\$2,093.40	07/18/2023
					<b>Schedule Total</b>	\$2,093.40	
					<b>Item Total for Line 4</b>	\$2,093.40	
5-1	645-21-21015-9B PAPER COPY 8.5X11 10RM/CTN WRKQST MULTIPLES	645-21	160.00	CTN	61.48000	\$9,836.80	07/31/2023
					<b>Schedule Total</b>	\$9,836.80	
					<b>Item Total for Line 5</b>	\$9,836.80	
6-1	640-75-58000-0 TISSUE TOILET 2PLY 80/CS WRKQST 6407558	640-75	30.00	CS	47.72000	\$1,431.60	07/25/2023

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<b>Schedule Total</b>						\$1,431.60	
<b>Item Total for Line 6</b>						\$1,431.60	
7-1	505-35-39000-1 DETERGENT TIDE SC PRO 5GAL WRKQST 50535390001	505-35	34.00	EA	216.74000	\$7,369.16	07/26/2023
<b>Schedule Total</b>						\$7,369.16	
<b>Item Total for Line 7</b>						\$7,369.16	
8-1	665-24-11502-9 LINER PLAS CLR 55GAL 250/CS WRKQST 48505115029	665-24	30.00	CS	105.14000	\$3,154.20	07/25/2023
<b>Schedule Total</b>						\$3,154.20	
<b>Item Total for Line 8</b>						\$3,154.20	
<b>Total PO Amount</b>						\$25,795.92	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Joseph Torres, CTCD*

**07/11/2023**

