

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms FOB Dest. Prepaid & Allowed	Ship Via BEST WAY	Purchase Order HHSTX-4-0000321574
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States
			Page 1

Vendor: 1751766329 4
PHILLIP WHITE COTTON CO INC
DBA PHIL'S AUTO PARTS
3407 WILBARGER ST
VERNON TX 763847932
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Fletcher,Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Agency Contact: Shannon Givens
Phone: 940/552-4101
EMAIL: shannon.givens@hhs.texas.gov

VENDOR: Phillip White DBA Phil's Auto Parts
Name Delinda Duncan
Tel # 940/553-4321
Email: napa-surplusguys@outlook.com

HHSC PCS CONTACT: Patricia Fletcher
Phone: 512-406-2538
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

FREIGHT: F.O.B. Destination Freight Prepaid Allowed
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

PURCHASING METHOD: OM/F Texas Government Code 2156.063 Not to Exceed \$24999.00

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022 or invoice: shannon.givens@hhsc.state.tx.us

This Blanket Purchase Order is for the period of 9/1/2023 through 8/31/2024. Please do not ship or invoice prior to 9/1/2023. *****Do not ship until notified by the Agency contact.*****

Your invoices are not to exceed \$24999.00

HHSC does not commit to ordering specific dollar amounts with respect to this contract. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically cancelled.

1-1	FY24 F3E010 NTSH VERNON/AUTO PARTS AND SUPPLIES AS NEEDED/BLANKET TPO REQUESTED	060-66	1.00	LOT	24999.00000	\$24,999.00	09/01/2023
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Schedule Total \$24,999.00

F2210 / GOODS / FY24 PHILLIP WHITE COTTON CO INC. DBA PHILS AUTO PARTS-NAPA / TPO REQUEST / \$24,999.00

SCOR Division: 19 HHSC - State Operated Facilities

SCOR Other Subject: F3E010 NTSB Vernon Maintenance Motor Pool Supplies

NPI Class: 060-66 UOM: LOT ACCOUNT CODE: 736800

This PO will be a TWO-WAY

FY23 Purchase Order #: HHSTX-3-0000295836

FY23 PCS Purchaser: Debra Burns

FY23 PCS Purchaser phone: 512-406-2564

FY23 PCA Purchaser email: debra.burns@hhs.texas.gov

Term: 09/01/2023 thru 08/31/2024

Vendor Name: Phillip White Cotton Co. Inc. DBA Phils Auto Parts - NAPA

Vendor Address: 3407 Wilbarger Street

Vendor City Zip: Vernon, TX 76384

Vendor Contact: Phil White

Vendor Contact Phone: 940-553-4321

Vendor Contact Email: napa_surplusguys@outlook.com

Vendor TIN#: 1751766329 4

Contract Manager: Drew Hardy

Contract manager phone: 940-552-4055

Contract manager email: drew.hardy2@hhs.texas.gov

SME Agency Contact: Shannon Givens

SME Agency Contact phone: 940-552-4101

SME Agency Contact email: shannon.givens@hhs.texas.gov

Facility Maintenance Technical Contact: Katherine Simonson

Facility Technical Maintenance Contact phone: 940-552-4068

Facility Technical Maintenance Contact email: Katherine.simonson@hhs.texas.gov

PCS Email PO to: carri.baker@hhs.texas.gov /Lead Contact

shannon.givens@hhs.texas.gov /SME Contact

drew.hardy2@hhs.texas.gov /Contract Specialist

napa_surplusguys@outlook.com /Vendor Contact

VENDORS SEND INVOICES VIA EMAIL TO: shannon.givens@hhsc.state.tx.us

PO BILL TO INFORMATION

NORTH TEXAS STATE HOSPITAL

ATTN: MAINTENANCE DEPARTMENT

P.O. BOX 2231 / 4730 COLLEGE DRIVE / VERNON, TEXAS 76384

CODE#: 5030

Email: shannon.givens@hhsc.state.tx.us

SHIP TO INFORMATION: North Texas State Hospital-Vernon Campus

BUILDING: Warehouse

CONTACT: Shannon Givens

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PHONE #: 940-552-4101
SHIP TO CODE: 5009
Email: shannon.givens@hhs.texas.gov

Justification
Necessary for Maintenance Motor Pool Department operations, code compliance and Joint Commission Standards compliance.
Failure to procure compromises safety to staff and clients. Failure to maintain environments could also jeopardize accreditation and certification, risking associated funding and beds and increases the risk to clients and staff.
SCOPE OF WORK
North Texas State Hospital is requesting to establish a blanket requisition for Auto parts and supplies as needed throughout the fiscal year FY24, 09/01/2023 08/31/2024.

Item Total for Line 1 \$24,999.00

Total PO Amount \$24,999.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Patricia Fletcher, CFO, CTCM</i>	07/11/2023
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