

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000322071
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
		Ship To:	4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

Vendor: 1200129964 8
KELLY PROPANE & FUEL LLC
PO BOX 309
HOLLIDAY TX 763660309
United States

Bill To: Maintenance
HEALTH & HUMAN SERVICES COMMISSION
6515 Kemp Blvd
PO Box 300
Wichita Falls TX 76308
United States

Email: Allyson.Cruz@hhs.texas.gov

Purchaser: Alvarado, Veronica

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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BLANKET PURCHASE ORDER

TERM: September 1, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 3 - 5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Deborah Givens @ 940-689-5357
deborah.givens@hhs.texas.gov

SME Contact:
Allyson Cruz, @ (940) 689-5351
allyson.cruz@hhs.texas.gov

HHSC BUYER:
Veronica Alvarado @ (512) 406-2505
Veronia.Alvarado@hhs.texas.gov

VENDOR:
Kelly Propane Fuel LLC
Richard Byers @ 940-586-1208
rskabyers@gmail.com

Requisition #0000226397

PURCHASING METHOD: SP/E
Purchase not to exceed \$5,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

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This PO is contingent upon the continued availability of lawful appropriations By the Texas Legislature. FY24 Funding

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

1-1	FY24 Blanket PO for propane.	405-03	1.00	LOT	5000.00000	\$5,000.00	09/01/2023
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Schedule Total \$5,000.00

Item Total for Line 1 \$5,000.00

Total PO Amount \$5,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Veronica Alvarado, CTCR, CTCM

07/15/2023