

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000322452</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

**Vendor:** 1741625544 0  
THAD ZIEGLER GLASS LTD  
429 QUINLAN ST  
KERRVILLE TX 780284452  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Wilson, Madison Faith

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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BLANKET PURCHASE ORDER  
 TERM: September 1, 2023 through August 31, 2024  
 SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.  
 FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
 DELIVERY: DO NOT SHIP until notified by Agency Contact.  
 Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
 Warren Setnan  
 830-258-5284  
 warren.setnan@hhs.texas.gov  
 Ship to Attn: Priscilla Jarecke  
 721 Thompson Dr  
 Kerrville, TX 78028

HHSC BUYER:  
 Madison Wilson  
 254-744-4512  
 Madison.wilson@hhs.texas.gov

VENDOR:  
 Thad Ziegler Glass Ltd  
 830-257-6166  
 tzkerrville@gmail.com

PURCHASING METHOD: SP/E  
 Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:  
 Quantities may be increased or decreased upon need during the term of the PO.  
 The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.  
 Goods and/or services are to be delivered and invoiced after September 1, 2023.  
 FY24 Funding  
 This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

BLANKET PO HEADER COMMENTS for GOODS PURCHASES  
 Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000233270

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Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

Goods and/or services are to be delivered and invoiced after September 1, 2023. This contract is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

1-1	Glass, Windows, Mirrors, Doors	440-77	1.00	LOT	5000.00000	\$5,000.00	09/01/2023
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**Schedule Total** \$5,000.00

FY24 CF8 F3D THADZ GLASS F2200 7330

**Item Total for Line 1** \$5,000.00

**Total PO Amount** \$5,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

Madison Wilson

07/19/2023