

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000322626
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 7/21/2023
			Page 1
			Ship To: See Detail Below

Vendor: 1942388882 5
QUADIENT INC
DEPT 3682
PO BOX 123682
DALLAS TX 753123682
United States

Bill To: Invoice-HHSC Region 10, DADS:
HEALTH & HUMAN SERVICES COMMISSION
401 Franklin Ave
Ste 450
El Paso TX 79901
United States

Fax: 915/834-7587

Purchaser: Ybarra,Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

FY24 funding
CP/A - Term Contract 985-C1
Requisition 0000229662

Encumbrance for leasing existing equipment, per SmartBuy PO 23170674.
Confirmation order - Do not duplicate

Payments on current lease N20051744A; N20051870A; N20051871A; N20051872A; N20051873A; N20051874A; N20051875A through 08/31/2023.
This PO for new lease will begin 09/1/2023.

HHSC Region 10 (7) Locations
7400 Diana - Mail Code 1114
7904 Alameda - Mail Code 1131
2300 E Yandell - Mail Code 1125
11295 Edgemere - Mail Code 1124
1314 Lomaland - Mail Code 1128
5150 El Paso Dr - Mail Code 1117
501 Hawkins - Mail Code 1121

PO Service Dates 09/01/2023 to 08/31/2024

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

BILL TO LOCATION CODE 1111 - HHSC - ATTENTION R10 FINANCIAL SERVICES: 401 E. FRANKLIN SUITE 450 EL PASO TX 79901
SEND PO COPY AND INVOICES TO: Reg10_AP@hhs.texas.gov

Include PO Number on invoices, bills, receipts, bill of lading, packing slips, and back order.

(a) To receive payment, a contractor must submit an invoice to the state agency receiving the goods or services.

The invoice should include, but is not limited to including:

- (1) the contractor's mailing and e-mail (if applicable) address;
- (2) the contractor's telephone number;
- (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;
- (4) the state agency's name, agency number, and delivery address;
- (5) the state agency's purchase order number, if applicable;
- (6) the contract number or other reference number, if applicable;
- (7) a valid Texas identification number (TIN) issued by the comptroller;

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000322626
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 7/21/2023
			Page 2
			Ship To: See Detail Below

Vendor: 1942388882 5
 QUADIENT INC
 DEPT 3682
 PO BOX 123682
 DALLAS TX 753123682
 United States

Bill To: Invoice-HHSC Region 10, DADS:
 HEALTH & HUMAN SERVICES COMMISSION
 401 Franklin Ave
 Ste 450
 El Paso TX 79901
 United States

Fax: 915/834-7587

Purchaser: Ybarra,Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

- (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;(9) unit numbers corresponding to the amount of the invoice;
- (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;
- (11) other relevant information supporting and explaining the payment requested.

Vendor contact
 Quadient
 Michael Resa
 (512) 632-8922
 M.Resa@Quadient.com
 or
 John O'Neal
 (214) 335-6680
 J.ONeal@Quadient.com

Agency contact
 Sheila Tillman
 (915) 834-7611
 Sheila.Tillman@hhs.texas.gov

PCS contact
 Diego Ybarra, CTCD
 (512) 406-2480
 Diego.Ybarra01@hhs.texas.gov

1-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 7400 DIANA EL PASO, TX 79904 MAIL CODE 1114/T364	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
-----	--	--------	-------	-----	-----------	------------	------------

Ship To: 1114
 DEPT FAMILY AND PROTECTIVE SERVICES
 7400 Diana Dr
 El Paso TX 79904
 United States

Schedule Total \$2,817.00
Item Total for Line 1 \$2,817.00

2-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 5150 EL PASO DRIVE	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
-----	---	--------	-------	-----	-----------	------------	------------

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000322626
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 7/21/2023
			Page 3
			Ship To: See Detail Below

Vendor: 1942388882 5
 QUADIENT INC
 DEPT 3682
 PO BOX 123682
 DALLAS TX 753123682
 United States

Bill To: Invoice-HHSC Region 10, DADS:
 HEALTH & HUMAN SERVICES COMMISSION
 401 Franklin Ave
 Ste 450
 El Paso TX 79901
 United States

Fax: 915/834-7587

Purchaser: Ybarra,Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	EL PASO, TX 79905 MAIL CODE 1117/T362						
	Ship To: 1117 HEALTH & HUMAN SERVICES COMMISSION 5150 El Paso Dr El Paso TX 79905 United States						
					Schedule Total	\$2,817.00	
					Item Total for Line 2	\$2,817.00	
3-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 501 HAWKINS BLVD. EL PASO, TX 79915 MAIL CODE 1121/T878	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
	Ship To: 1121 DEPT FAMILY AND PROTECTIVE SERVICES 501 Hawkins Blvd El Paso TX 79915 United States						
					Schedule Total	\$2,817.00	
					Item Total for Line 3	\$2,817.00	
4-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 11295 EDGEMERE EL PASO, TX 79904 MAIL CODE 1124/T379	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
	Ship To: 1124 HEALTH & HUMAN SERVICES COMMISSION 11295 Edgemere 11295 Edgemere El Paso TX 79936 United States						
					Schedule Total	\$2,817.00	
					Item Total for Line 4	\$2,817.00	

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000322626
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 7/21/2023
			Page 4
			Ship To: See Detail Below

Vendor: 1942388882 5
QUADIENT INC
DEPT 3682
PO BOX 123682
DALLAS TX 753123682
United States

Bill To: Invoice-HHSC Region 10, DADS:
HEALTH & HUMAN SERVICES COMMISSION
401 Franklin Ave
Ste 450
El Paso TX 79901
United States

Fax: 915/834-7587

Purchaser: Ybarra,Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
5-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 2300 E YANDELL EL PASO, TX 79903 MAIL CODE 1125/T377	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
	Ship To: 1125 HEALTH & HUMAN SERVICES COMMISSION 2300 E YANDELL DR 2300 E Yandell El Paso TX 79903 United States						
					Schedule Total	\$2,817.00	
					Item Total for Line 5	\$2,817.00	
6-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 1314 LOMALAND EL PASO, TX 79935 MAIL CODE 1128/T380	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
	Ship To: 1128 HEALTH & HUMAN SERVICES COMMISSION 1314 Lomaland El Paso TX 79935 United States						
					Schedule Total	\$2,817.00	
					Item Total for Line 6	\$2,817.00	
7-1	FY24 POSTAGE EQUIPMENT RENTAL FOR 7904 ALAMEDA EL PASO, TX 79915 MAIL CODE 1131/T367	985-54	12.00	MOS	234.75000	\$2,817.00	09/01/2023
	Ship To: 1131 HEALTH & HUMAN SERVICES COMMISSION 7904 Alameda El Paso TX 79915 United States						
					Schedule Total	\$2,817.00	

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000322626
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 7/21/2023
			Page 5
			Ship To: See Detail Below

Vendor: 1942388882 5
 QUADIENT INC
 DEPT 3682
 PO BOX 123682
 DALLAS TX 753123682
 United States

Bill To: Invoice-HHSC Region 10, DADS:
 HEALTH & HUMAN SERVICES COMMISSION
 401 Franklin Ave
 Ste 450
 El Paso TX 79901
 United States

Fax: 915/834-7587

Purchaser: Ybarra, Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 7						\$2,817.00	
Total PO Amount						\$19,719.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



07/21/2023