

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000322998</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 1
		<b>Ship To:</b>	5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

**Vendor:** 1361458720 5  
MCMaster-CARR INDUSTRIAL SUPPLY COMPANY  
PO BOX 7690  
CHICAGO IL 606807690  
United States

**Bill To:** Terrell SH Whse  
HEALTH & HUMAN SERVICES COMMISSION  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Manor,Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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BLANKET PURCHASE ORDER

TERM: September 1, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

PLEASE SEND INVOICES VIA EMAIL TO: shannon.givens@hhsc.state.tx.us  
PO BILL TO INFORMATION  
NORTH TEXAS STATE HOSPITAL  
ATTN: MAINTENANCE DEPARTMENT  
P.O. BOX 2231 / 4730 COLLEGE DRIVE / VERNON, TEXAS 76384

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 5 - 7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Drew Hardy  
Phone: 940-552-4055  
Email: drew.hardy2@hhs.texas.gov  
AND  
Facility Maintenance Technical Contact: Gilbert Rodriguez  
Facility Technical Maintenance Contact phone: 940-552-4189  
Facility Technical Maintenance Contact email: gilbert.rodriguez2@hhs.texas.gov

HHSC BUYER:  
Darryl Manor, Purchaser CTCD  
Temp Cell: 512-853-0576 Phone: (512) 406-2475  
E-Mail Address: darryl.manor@hhs.texas.gov

VENDOR:  
McMaster-Carr  
Contact: Sales  
Phone: 404-346-7000  
Email: sales@mcmaster.com

PURCHASING METHOD: OM/F

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Texas Government Code 2156.063  
Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000228727

1-1	FY24 F3E010 NTSH VERNON/F2200 /GOODS / MAINTENANCE PARTS, TOOLS, & SUPPLIES/BLANKET TPO REQUEST / \$24,000.00	450-03	1.00	LOT	24000.00000	\$24,000.00	08/31/2024
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**Schedule Total**                   \$24,000.00

**Item Total for Line 1**                   \$24,000.00

**Total PO Amount** \$24,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Daryl Ina CTCD*

**07/25/2023**