

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-4-0000323000</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/23   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>1 - 7/25/2023  |
|  |   |                             | <b>Page</b><br>1  |
|  |   |                             | <b>Ship To:</b><br>5035 - Rusk:805 N Dickinson Dr<br>HEALTH & HUMAN SERVICES COMMISSION<br>805 N Dickinson Dr<br>PO Box 318<br>Rusk TX 75785<br>United States |

**Vendor:** 1721028659 1  
JETT BUSINESS SYSTEMS INC  
PO BOX 78501  
SHREVEPORT LA 711378501  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Chavez,Rafael

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY24 funding  
IT/D

Requisition 0000227235

PO Service Dates 09/01/2023 to 08/31/2024

Goods and/or services are to be delivered and invoiced after September 1, 2023.  
Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

**\*\*PLEASE HAVE VENDORS SEND INVOICES VIA EMAIL TO \*\*718Accounting@hhs.texas.gov\*\***

Vendor contact  
1721028659  
JETT BUSINESS SYSTEMS INC  
866-447-5174  
sstone@jettbusiness.com

Agency contact  
Lead Contact: James LaRue  
Lead Contact Email: james.larue@hhs.texas.gov  
Lead Contact Phone: 903-683-3421

Contract Manager: Jerry McClure  
Contract Manager Email: jerry.mcclure@hhs.texas.gov  
Contract Manager Phone: 903-683-7621

PCS contact  
Steven Chavez, CTCD, CTCM  
Rafael.chavez@hhs.texas.gov

|     |  |        |      |     |            |            |            |
|-----|--|--------|------|-----|------------|------------|------------|
| 1-1 | FY24 (Service) - Annual Maintenance<br>for CD800 Color Printer (Photo ID | 920-45 | 1.00 | LOT | 3000.00000 | \$3,000.00 | 09/01/2023 |
|-----|--|--------|------|-----|------------|------------|------------|

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|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

Machine), ID Center Silver and Camera

**Schedule Total**                     \$3,000.00

**Item Total for Line 1**                     \$3,000.00

**Total PO Amount**                     \$3,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Steven Chavez*  
CTCD, CTCH

**07/25/2023**