

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000323360
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 7/28/2023
			Page 1
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhs.state.tx.us

Purchaser: Klekar,Dorian Nogueira

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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This Purchase order is contingent upon the availability of lawful appropriations by the Texas Legislature and may be cancelled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those actually ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically cancelled.

BLANKET PURCHASE ORDER

Confirmation Order - Do Not Duplicate

TERM: September 1, 2023, through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: # Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Michelle Ornelas Black
+1 (915) 629-3206
michelle.black@hhs.texas.gov

Ship to Attn: Sara Billela

HHSC BUYER:
Dorian Klekar
(512) 776-2991
dorian.klekar@hhs.texas.gov

VENDOR:
4IMPRINT INC
Liz McGlenn
877-446-7746 Ext. 8434
800-355-5043
lmcglenn@4imprint.com

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:

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Quantities may be increased or decreased upon need during the term of the PO. The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000238902

(Include for 1 Lot POs)

Note: Agency will not order products on this PO that are available from WorkQuest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

1-1	5408 Script Padfolio	037-84	350.00	EA	10.51000	\$3,678.50	09/01/2023
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Schedule Total \$3,678.50

Item Total for Line 1 \$3,678.50

2-1	113230 Dominique Desk Calendar-Black/Gold	037-84	350.00	EA	3.22000	\$1,127.00	09/01/2023
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Schedule Total \$1,127.00

Item Total for Line 2 \$1,127.00

3-1		037-84	10000.00	EA	.39000	\$3,900.00	09/01/2023
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	103789 Wolverine Pen Metallic Blue/Black						
					Schedule Total	\$3,900.00	
					Item Total for Line 3	\$3,900.00	
4-1	Set Up Fee - Script Padfolio	963-57	1.00	EA	55.00000	\$55.00	09/01/2023
					Schedule Total	\$55.00	
					Item Total for Line 4	\$55.00	
5-1	Set Up Fee-Dominique Desk Calendar	963-57	1.00	EA	10.00000	\$10.00	09/01/2023
					Schedule Total	\$10.00	
					Item Total for Line 5	\$10.00	
6-1	Shipping	962-57	1.00	EA	600.11000	\$600.11	09/01/2023
					Schedule Total	\$600.11	
					Item Total for Line 6	\$600.11	
Total PO Amount						\$9,370.61	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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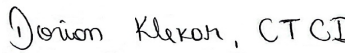
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Authorized By

07/28/2023