

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000323590
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 5030 - Terrell:1200 E Brin HEALTH & HUMAN SERVICES COMMISSION 1200 E Brin PO Box 70 Terrell TX 75160 United States

Vendor: 1060495050 0
PITNEY BOWES INC
WORLD HEADQUARTERS CORP TAX DEPT
STAMFORD CT 069260001
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Ybarra,Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding
CP/A - Term Contract 985-C1
Requisition 0000229352
TxSmartBuy PO 23051719

Encumbrance for leasing existing equipment
Confirmation order - Do not duplicate

PO Service Dates 09/01/2023 to 08/31/2024

Goods and/or services are to be delivered and invoiced after September 1, 2023.

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

VENDORS EMAIL INVOICES TO: DSHS.TSHBUSINESSOFFICE@DSHS.TEXAS.GOV
PO BILL TO INFORMATION
TERRELL STATE HOSPITAL
ATTN: ACCOUNTING DEPARTMENT
P.O. BOX 70 / 1200 EAST BRIN STREET / TERRELL, TEXAS 75160
CODE#: 5030
Email: DSHS.TSHBUSINESSOFFICE@DSHS.TEXAS.GOV

MAIL TO INFORMATION: 5030
BUILDING: Warehouse
CONTACT: Stephany VanBolden
PHONE #: 972-551-8563
FAX#: 972-551-8052
Email: Stephany.VanBolden@hhs.texas.gov

Vendor contact
Pitney Bowes
(254) 733-6450
Boyd.herring@pb.com
or
Lonnie Kennedy

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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(512) 997-5511
Lonnie.Kennedy@pb.com

Agency contact
Casen Krause
Casen.Krause@hhs.texas.gov

PCS contact
Diego Ybarra, CTCD
(512) 406-2480
Diego.Ybarra01@hhs.texas.gov

1-1	FY24 PITNEY BOWES-POSTAL METER LEASE / PERIOD: 09/01/2023 THRU 08/31/2024 FOR CG5-TSH. Lease #0041330358 expires on 08/31/2024.	985-54	12.00	MOS	358.61000	\$4,303.32	09/01/2023
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Schedule Total \$4,303.32

Item Total for Line 1 \$4,303.32

Total PO Amount \$4,303.32

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

 , CTLD

07/28/2023