

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000323963
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 1904 - San Antonio:2303 SE Militar DEPARTMENT OF STATE HEALTH SERVICES 2303 SE Military Dr San Antonio TX 78223 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Texas Center for Infectious Di
DEPARTMENT OF STATE HEALTH SERVICES
2303 SE Military Dr
San Antonio TX 78223
United States

Purchaser: Coleman, Rosetta V 512/406-2677

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding
EX/0 Texas Government Code § 2155.441
Requisition 0000218997

PO Service Dates 09/01 to 08-31-2023

Contract 962-S1

Contract Term: 9/1/2021 to 11/30/2026

Services are to be delivered and invoiced after September 1, 2023

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

Vendor contact
17419760511

WorkQuest, Inc. Rep: Abby Monk
Phone: 512-451-8145
E-mail: amonk@workquesttx.com

Austin Task, Inc. (ATI)
ATI Rep: Brian OConner
Phone: (512) 389-3333
Email: texas@austintask.com

Agency contact
Name: Laura Longoria
Phone: 210/393-4039
Email: Laura.Longoria@dshs.texas.gov

PCS contact: Rosetta Coleman, CTCM, CTCD
Phone number: (512)-406-2677
Email address: rosetta.coleman03@hhs.texas.gov

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1-1	DSHS TCID WorkQuest Managed Contract 962-S1 Secure Document Destruction Services	962-27	1.00	LOT	1000.00000	\$1,000.00	09/01/2023
Schedule Total						\$1,000.00	
Item Total for Line 1						\$1,000.00	
Total PO Amount						\$1,000.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	08/01/2023
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