

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Pick Up or Will Call	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000323980</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6433 - Carlsbad: 11640 US Hwy 87 N HEALTH & HUMAN SERVICES COMMISSION 11640 US Hwy 87 N 11640 N US Hwy 87 Carlsbad TX 76934 United States

**Vendor:** 1061689011 6  
SOUTHERN TIRE MART LLC  
P O BOX 1000 DEPT 143  
MEMPHIS TN 381480143  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Burns, Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 CLASS ITEM 863-30 928-82 928-67 928-04  
BLANKET PURCHASE ORDER  
TERM: September 1, 2023 through August 31, 2024  
TEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY  
San Angelo State Supported Living Center Maintenance - Motor Pool Goods and Service Tires  
Motor pool parts, service-repairs, road side service and disposal of tire  
SCOR Division: 19 State operated facilities

NO AUTOMOTIVE REPAIRS OR ENGINE REPLACEMENTS ARE AUTHORIZED ON THIS PO.

\*\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2023\*\*\*

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY PER FACILITY REQUEST: Facility will pick up items or drop off vehicles to and from vendor. Vendor may come out to repair large equipment tires. Roadside Assistance

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:  
Contract Manager Ida Montez 325-465-2203 ida.montez@hhs.texas.gov  
SME Agency Contact Perry Havard 325-465-2300 perry.havard@hhs.texas.gov  
ADOA carol.durham@hhs.texas.gov

SHIP TO INFORMATION 6433  
BUILDING: Warehouse  
CONTACT Danny Melvin  
PHONE 325-465-2266 CELL 325-262-0043  
Email: danny.melvin@hhs.texas.gov

VENDORS SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us  
BILL TO INFORMATION  
Bill to: 4507  
Abilene State Supported Living Center  
Attn: Accounts Payable  
PO Box 451 Abilene, TX 79604  
Email: 710Accounting@hhsc.state.tx.us

HHSC BUYER:

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Debra Burns, CTCD  
512-406-2564 Cell 832-818-3936  
Debra.Burns@hhs.texas.gov

VENDOR  
VID 1061689011/6  
Vendor SOUTHERN TIRE MART LLC  
Address 800 Hwy 98 BYP Columbia, MS 39429-8255  
Contact Richard Conwill  
Phone 877-786-4681  
Email Richard.conwill@stmtires.com

LOCAL STORE Southern Tire Mart  
5669 Christoval Rd. San Angelo, TX 76904  
Phone (325) 617-7710

\*\*\*AMOUNT NOT TO EXCEED \$24,500.00 PER FY24 WITHOUT PRIOR APPROVAL\*\*\*

TERMS NET 30

Informal IFB #HHS0000228143  
AWARD PER SOLICITATION RESPONSE

PURCHASING METHOD: OM/F  
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000228143

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

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This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), San Angelo State Supported Living Center . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

1-1	FY24 BLANKET SGSSLC Motor Pool Parts and Tires TERM 09/01/2023 - 08/31/2024	863-30	1.00	LOT	21500.00000	\$21,500.00	09/01/2023
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**Schedule Total**                   \$21,500.00

for equipment mowers, tractors, trailers, large trucks, golf cars and equipment used in maintenance and ground work

- FY24 SAMPLE ITEMS
- Tire Hercules 215/70-15
- Tire Hercules 235/70-17
- Wiper Blade Bosch icon SPN 22B
- Valve Stem Alligator 8MM
- Cart Tire 18x 8.5 Kenda ITEM 14546
- Tire 405-2 TR-1 11x400-5 2-Ply Kenda Turf Rider T9FB1997
- Tire Turf Tech 24x12-12 4-Ply lawn LMST51001
- Caster Wheels 4-PLY 9 X 350 4 Grasshopper 603927
- Tire 14-24 F G3/L3 telehandler Hercules 94725
- Sensor Tire Pressure 433 mhz

**Item Total for Line 1**                   \$21,500.00

2-1	FY24 BLANKET SGSSLC Service Motor Pool Service Tire Repairs TERM 09/01/2023 - 08/31/2024	928-82	1.00	LOT	1500.00000	\$1,500.00	09/01/2023
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**Schedule Total**                   \$1,500.00

Tire repairs equipment - mowers, tractors, trailers, large trucks, golf cars and equipment used in maintenance and ground work, and Tire Alignments

**Item Total for Line 2**                   \$1,500.00

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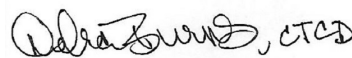
Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
3-1	FY24 BLANKET SGSSLC Service Motor Pool Service Roadside Service Tire Replacement Repair TERM 09/01/2023 - 08/31/2024	928-67	1.00	LOT	500.00000	\$500.00	09/01/2023
<b>Schedule Total</b>						\$500.00	
<b>Item Total for Line 3</b>						\$500.00	
4-1	FY24 BLANKET SGSSLC Service Motor Pool Service- Disposal of old tires TERM 09/01/2023 - 08/31/2024	928-04	1.00	LOT	1000.00000	\$1,000.00	09/01/2023
<b>Schedule Total</b>						\$1,000.00	
<b>Item Total for Line 4</b>						\$1,000.00	
<b>Total PO Amount</b>						\$24,500.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**08/01/2023**

