Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000325026**

Date	Revision	Page
09/01/23		1

Ship To: 4549 - San Antonio:6711 S New Brau
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Vendor: 1455242036 7
OZ MONUMENT ENTERPRISES INC
1927 CERALVO ST STE 102
SAN ANTONIO TX 782374321
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24 General Goods
Blanket Purchase Order
SP/E
Requisition #: HHSTX-4-0000231028

Requester Name: Michelle McCombs
Facility: San Antonio State Hospital
Phone #: (210)-531-8486
Email: michelle.mccombs1@hhs.texas.gov

SME/Lead Agency Contact: Bobby Bustillos, (210)531-7234, bobby.bustillos@hhs.texas.gov

Purchaser Name: Ron Connell
Phone #: 512-406-2666
Email: ron.connell@hhs.texas.gov

Vendor Name: OZ MONUMENTS
Contact: AMIE OLIVAREZ
Phone #: 210-532-3333
Email: OZORDERS@YAHOO.COM

Goods and/or services are to be delivered and invoiced after September 1, 2023.
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature CPA Procurement Manual, and may be cancelled at any time in whole or part without penalty.

Blanket Transactional Purchase Order FY24 (9/1/23 through 8/31/2024) for San Antonio State Hospital. Total contract value is $1100.00 with no renewals. Total amount cannot exceed $1100.00 without authorization from the agency and PCS Purchaser.
Contractor will deliver products within three (3) days after release/call out has been received from the facility requestor.
HHSC does not commit to ordering specific dollar amounts with respect to this contract. Quantities may be increased or decreased upon need during the term of the contract. Forecasted quantities are estimates only and do not constitute a guarantee of purchase. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-24 are automatically cancelled.

** VENDORS SEND INVOICES VIA EMAIL TO **
SAHVendors@dshs.texas.gov

Invoicing and Payment: The invoice shall contain all the following in order to be considered for payment: PO number referenced, a unique invoice number, invoice date, and the total invoice amount. Each invoice shall also have an attached copy of the bill in order to be paid. Mail all original invoices to the BILL TO ADDRESS ON PO. Payment terms are net thirty days (30) unless a discount has been offered. Facility is not responsible for failure by the vendor to properly invoice which may delay payment processing.

Health and Human Services Commission

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Purchase Order **HHSTX-4-0000325026**

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Vendor: 1455242036 7
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Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	FY24 Blanket PO: CEMETARY SUPPLY	135-85	1.00	LOT	1100.00000	$1,100.00	09/01/2023

** ALL INVOICES/CORRESPONDENCE MUST REFERENCE THE NEW PURCHASE ORDER NUMBER FOR FY24. **
****
Deliver to SHIP TO ADDRESS ON PO Please include PO NUMBERS ON PACKING SLIPS, CARTONS, PACKAGES, BUNDLES, ETC.
Freight Terms are FOB Destination Prepaid and Allowed/Add.
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday thru Friday except designated State Holidays when the Warehouse is closed.
****

Schedule Total $1,100.00

Item Total for Line 1 $1,100.00

Total PO Amount $1,100.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

08/09/2023