

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000325258</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 8/16/2023
			<b>Page</b> 1
			<b>Ship To:</b> 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

**Vendor:** 1581853319 0  
HOME DEPOT USA INC  
PO BOX 9001043  
DEPT 32-2540185182  
LOUISVILLE KY 402901043  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Klekar,Dorian Nogueira

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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This Purchase order is contingent upon the availability of lawful appropriations by the Texas Legislature and may be cancelled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those actually ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically cancelled.

BLANKET PURCHASE ORDER

TERM: September 1, 2023, through August 31, 2024

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays when the Warehouse is closed.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

AGENCY CONTACT:  
Gabriele Dangerfield  
512-419-2663  
gabriele.dangerfield@hhs.texas.gov

Ship to Attn: Gabriele Dangerfield

HHSC BUYER:  
Dorian Klekar  
(512) 776-2991  
dorian.klekar@hhs.texas.gov

VENDOR:  
Home Depot  
Elias E. Gutierrez  
210-355-2168  
elias\_e\_gutierrez@homedepot.com

PROX-5-4018-5380  
OMNIA GPO and Home Depot USA Inc Contract #16154  
Term: RENEWED through December 31, 2026

PURCHASING METHOD: EX-0

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Purchase made under the Authority of Texas Government Code 2155.144 for goods or services acquired for the benefit or on behalf of clients of programs operated by the agency.

**REQUIREMENTS/LIMITATIONS:**  
Quantities may be increased or decreased upon need during the term of the PO. The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000227046

(Include for 1 Lot POs)  
Note: Agency will not order products on this PO that are available from WorkQuest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

1-1	FY24-Goods, Blanket PO for PLANTS and SEEDS for gardening as needed.	595-40	1.00	LOT	1000.00000	\$1,000.00	09/01/2023
<b>Schedule Total</b>						\$1,000.00	

**Item Total for Line 1**                     \$1,000.00

2-1	FY24-Goods, Blanket PO for GARDENING TOOLS & ACCESSORIES as needed for clients to garden.	515-15	1.00	LOT	1000.00000	\$1,000.00	09/01/2023
<b>Schedule Total</b>						\$1,000.00	

**Item Total for Line 2**                     \$1,000.00

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3-1	FY24-Goods, Blanket PO for wooden building material for building benches.	540-23	1.00	LOT	700.00000	\$700.00	09/01/2023
<b>Schedule Total</b>						\$700.00	
<b>Item Total for Line 3</b>						\$700.00	
4-1	FY24-Goods, Blanket PO for small power tools and hand tools to build benches.	445-81	1.00	LOT	300.00000	\$300.00	09/01/2023
<b>Schedule Total</b>						\$300.00	
<b>Item Total for Line 4</b>						\$300.00	
5-1	FY24-Goods, Blanket PO for Paints to paint and seal benches.	010-05	1.00	LOT	200.00000	\$200.00	09/01/2023
<b>Schedule Total</b>						\$200.00	
<b>Item Total for Line 5</b>						\$200.00	
6-1	FY24-Goods, Blanket PO for kitchen utensils and small kitchen appliances as needed for cooking and nutrition class.	240-07	1.00	LOT	500.00000	\$500.00	09/01/2023
<b>Schedule Total</b>						\$500.00	
<b>Item Total for Line 6</b>						\$500.00	
<b>Total PO Amount</b>						\$3,700.00	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Dorian Klekar, CTCD*

**08/16/2023**