

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000325425
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States
			Page 1

Vendor: 7004111393 0
BEN KILGORE
DBA HUGHES OPTICAL
810 S GREGG ST
BIG SPRING TX 797202916
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hpsc.state.tx.us

Purchaser: Alexander,Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24

BLANKET PURCHASE ORDER

TERM:
September 1, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B Destination Freight Prepaid Allowed/Add

DELIVERY: 3-5 days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

Goods and/or services are to be delivered and invoiced after September 1, 2023

Contract Manager: Donna Lee, CTCM
Contract Manager Email: donna.lee@hhs.texas.gov
Contract Manager Phone: 432-268-7975

SME Agency Contact: Caren Greathouse
SME Agency Contact Email: caren.greathouse@hhs.texas.gov
SME Agency Contact Phone: 432-268-7695
Facility: Big Spring State Hospital

HHSC BUYER:
Leslie Alexander, CTCD
(512) 406-2424
Email: Leslie.Alexander@hhs.texas.gov

Vendor Information:
Vendor ID: 7004111393
Vendor Name: BEN KILGORE DBA HUGHES OPTICAL
Vendor contact: BEN KILGORE
Vendor Phone: 432-263-3667
Email: B.Kilgore@suddenlink.net

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

VENDOR: Invoices are to be submitted to: 710Accounting@hpsc.state.tx.us

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2
			Ship To: 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States

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REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO. The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024 will be considered cancelled.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding. Invoice per 34 TAC §20.487, amended effective May 1, 2022

(Include for 1 Lot POs)

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

*** Not to Exceed \$3,000.00*** without prior authorization from Health and Human Services Commission.
Requisition #: 0000227998

1-1	Optical Services for eyeglasses and repairs	948-68	1.00	LOT	2500.00000	\$2,500.00	09/01/2023
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Schedule Total	\$2,500.00
Item Total for Line 1	\$2,500.00
Total PO Amount	\$2,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Leslie Akintola, CFP

08/11/2023