

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000325621</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1
		<b>Ship To:</b>	6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

**Vendor:** 1872249699 1  
HUB CITY BODY SHOP INC  
5721 GENOA AVE  
LUBBOCK TX 794242716  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Harrison,Vivian 512/406-2460

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding  
OM/Q  
Requisition 231597

PO Service Dates 09/01/2023 to 08/31/2024

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

Vendor: Send invoices via email to: 710Accounting@hhsc.state.tx.us

Vendor contact  
HUB CITY BODY  
Carrie Coppi  
806-791-4689  
carriehubcitybody@gmail.com

Agency contact  
Mia Owens  
806-741-3556  
Mia.Owens@hhs.texas.gov

Contract manager  
Betty Moore  
806-741-3614  
betty.moore@hhs.texas.gov

PCS contact  
Vivian Harrison CTCD, CTCM  
512-406-2460  
Vivian.harrison@hhs.texas.gov

1-1	FY24 SERVICES - Collision Repairs, bodywork and paint for LbkSSLC	928-19	1.00	LOT	20000.00000	\$20,000.00	09/01/2023
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**Schedule Total**                      \$20,000.00

**Item Total for Line 1**                      \$20,000.00

**Total PO Amount** \$20,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Vivian Harrison CEO, CTM</i>	<b>08/12/2023</b>
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