

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Pick Up or Will Call	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000326668</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6079 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ave Ste 500 San Antonio TX 78223 United States
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**Vendor:** 1581853319 0  
HOME DEPOT USA INC  
PO BOX 9001043  
DEPT 32-2540185182  
LOUISVILLE KY 402901043  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 CLASS ITEM 445-39 075-64 060-66  
BLANKET PURCHASE ORDER  
TERM: September 1, 2023 through August 31, 2024  
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY  
San Antonio State Supported Living Center GROUNDS MAINTENANCE EQUIPMENT, HARDWARE, AND PARTS  
SCOR Division: 19 HHSC - State Operated Facilities

No Capital Purchases-Small Equipment-Appliances-Parts Only  
NO AUTOMOTIVE REPAIRS OR ENGINE REPLACEMENTS ARE AUTHORIZED ON THIS PO. The PO is issued for PARTS ONLY that are required for the Maintenance Department to repair the vehicles on campus

\*\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2023\*\*\*

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

DELIVERY PER FACILITY REQUEST: ITEMS TO BE PICKED UP BY FACILITY PERSONNEL - LOCAL STORE

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:  
SME Contact Geral Rhoder 210-531-8246 geral.rhoder@hhs.texas.gov  
Contract Manager Mayra Villarreal 210-531-8246 Mayra.Villarreal2@hhs.texas.gov

PO NUMBER MUST BE INDICATED ON DOCUMENTS AND COMMUNICATION  
ACCOUNT NUMBER MUST BE INDICATED ON INVOICES

MAIL TO CODE: 6079 SHIP TO CODE: 4549  
BUILDING Warehouse 558  
CONTACT Charles Garrison  
PHONE 210-531-7310  
Email charles.garrison@hhs.texas.gov

\*\*\*VENDORS SEND INVOICES VIA EMAIL TO: sahaccounting@dshs.texas.gov \*\*\*\*  
PO BILL TO ADDRESS  
SAN ANTONIO STATE SUPPORTED LIVING CENTER ATTN: ACCOUNTING  
6711 S New Braunfels / San Antonio TX 78233-  
BILL TO CODE: 3071  
Email: sahaccounting@dshs.texas.gov

HHSC BUYER:  
Debra Burns, CTCD

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512-406-2564 Cell 832-818-3936  
Debra.Burns@hhs.texas.gov

VENDOR:  
VID: 1581853319 025  
VENDOR HOME DEPOT USA INC  
CONTACT ELIAS E GUTIERREZ 210-355-2168 elias\_e\_gutierrez@homedepot.com  
Contact Darren Friesenhahn  
Phone 210-389-4862  
Email darren\_friesenhahn@homedepot.com

\*\*\*AMOUNT NOT TO EXCEED \$5,000.00 PER FY24 WITHOUT PRIOR APPROVAL\*\*\*

TERMS NET 30

Quote #FY24 SAMPLE PO PRICING  
HOME DEPOT ██████████  
PO NUMBER MUST BE INDICATED ON DOCUMENTS AND COMMUNICATION  
ACCOUNT NUMBER MUST BE INDICATED ON INVOICES

OMNIA GPO and HHS Contract # HHS000840200001  
OMNIA GPO and Home Depot Inc Contract # 16154

PURCHASING METHOD: EX-0  
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

REQUIREMENTS/LIMITATIONS:  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000229339

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

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**Purchaser:** Burns,Debra A

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1-1	FY24BLANKET DA722 F2220 7334 EQUIPMENT TERM 09/01/2023 - 08/31/2024	445-39	1.00	LOT	3000.00000	\$3,000.00	09/01/2023
<b>Schedule Total</b>						\$3,000.00	
<b>Item Total for Line 1</b>						\$3,000.00	
2-1	FY24 BLANKET DA722 F2220 7328 HARDWARE TERM 09/01/2023 - 08/31/2024	075-64	1.00	LOT	1200.00000	\$1,200.00	09/01/2023
<b>Schedule Total</b>						\$1,200.00	
<b>Item Total for Line 2</b>						\$1,200.00	
3-1	FY24 BLANKET DA722 F2220 7330 PARTS 09/01/2023 - 08/31/2024	060-66	1.00	LOT	800.00000	\$800.00	09/01/2023
<b>Schedule Total</b>						\$800.00	
<b>Item Total for Line 3</b>						\$800.00	
<b>Total PO Amount</b>						\$5,000.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Debra Burns, CTAS*

08/22/2023