

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000326753</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

**Vendor:** 1362361285 3  
ANIXTER INC  
PO BOX 847428  
DALLAS TX 752847428  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 CLASS ITEM 450-55  
BLANKET PURCHASE ORDER  
TERM: September 1, 2023 through August 31, 2024  
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY  
Lubbock State Supported Living Center Maintenance - LOCKS AND PARTS  
SCOR Division: 19 State operated facilities

\*\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2023\*\*\*

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY PER FACILITY REQUEST: 3-7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:  
Lead - Contract Manager Betty Moore 806-741-3614 betty.moore@hhs.texas.gov  
SME Agency Contact Mia Owens 806-741-3556 mia.owens@hhs.texas.gov

LOCATION STIPULATION Campus DA716 LBSSLC.  
SHIP TO: 6656  
Lubbock State Supported Living Center  
3401 N. University  
Lubbock, Texas 79408

VENDOR SEND INVOICES VIA EMAIL TO: 710accounting@hhsc.state.tx.us

PO BILL TO INFORMATION  
Bill To: 4507  
Abilene State Supported Living Center  
Attn: Accounts Payable  
PO Box 451 Abilene, Tx 79604  
Accounts Payable Contact 325-795-3933  
(Medical) 325-795-3237  
Email Invoices to: 710Accounting@hhsc.state.tx.us

HHSC BUYER:  
Debra Burns, CTCD  
512-406-2564 Cell 832-818-3936

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Debra.Burns@hhs.texas.gov

VENDOR:  
VID 1362361285  
Vendor ANIXTER INC - WESCO DISTRIBUTION SUNSIDIARY OF ANIXTER INC  
Address 2301 Patriot Blvd. Glenview, IL 60026  
CONTACT JORDAN MATHENEY  
PH 765-277-3655  
EMAIL jordan.matheney@anixter.com  
Contact LIVIA TELLES-RODRIGUEZ  
Phone 512-989-4278  
Email livia.telles-rodriguez@anixter.com

\*\*\*AMOUNT NOT TO EXCEED \$15,000.00 PER FY24 WITHOUT PRIOR APPROVAL\*\*\*

TERMS NET 30

OMNIA GPO and HHS Contract: R192008  
OMNIA GPO and ANIXTER -WESCO Contract : R192008

Quote #FY24 SAMPLE PO PRICING ATTACHED

PURCHASING METHOD: EX-0  
Purchase made under the Authority of Texas Government Code 2155.144 for goods or services acquired for the benefit or on behalf of clients of programs operated by the agency.

REQUIREMENTS/LIMITATIONS:  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000232707

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

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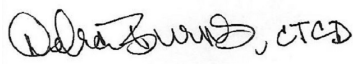
**Purchaser:** Burns, Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	FY24 BLANKET GOODS LOCKS - KEYS TERM 09/01/2023 - 08/31/2024	450-55	1.00	LOT	15000.00000	\$15,000.00	09/01/2023
						<b>Schedule Total</b>	\$15,000.00
Key blanks, pins, metal key tags, door handles						<b>Item Total for Line 1</b>	\$15,000.00
						<b>Total PO Amount</b>	\$15,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>08/23/2023</b>
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