

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-4-0000326899</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/23   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>Page<br>1  |
|  |   |                             | <b>Ship To:</b><br>4551 - Austin:4301 N Lamar Blvd<br>HEALTH & HUMAN SERVICES COMMISSION<br>4301 N Lamar Blvd<br>Austin TX 78751<br>United States |

**Vendor:** 1272794996 3  
KINO OIL COMPANY  
PO BOX 731152  
DALLAS TX 753731152  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Farris,Lilly K 512/406-2452

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY24

BLANKET PURCHASE ORDER

REQUISITION #: HHSTX-4-0000234142

TERM: September 01, 2023 through August 31, 2024

Cannot Exceed \$4,999.00

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 2-5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT/SHIP TO INFO:

Name: Thomas Chavez  
Facility: Austin State Supported Living Center  
Phone: 512-374-6566  
Email: thomas.chavez@hhs.texas.gov

HHSC BUYER:

Name: Lilly Farris CTCD  
Phone: 512-406-2452  
Email: lilly.farris@hhs.texas.gov

VENDOR:

Name: Kino Oil Company  
Contact: Felipe Rivera  
Phone: 888-558-2855  
Email: felipe@kinooil.com

Quote #: Sample Pricing used

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

PURCHASING METHOD: SP/E

Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

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|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

**REQUIREMENTS/LIMITATIONS:**

Quantities may be increased or decreased upon need during the term of the PO. The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

|     |  |        |      |     |            |            |            |
|-----|--|--------|------|-----|------------|------------|------------|
| 1-1 | FY24 Blanket Order on Refined Motor Oil DA711 @Austin SSLC from 09-01-2023 to 08-31-2024 | 405-31 | 1.00 | LOT | 4999.00000 | \$4,999.00 | 09/01/2023 |
|-----|--|--------|------|-----|------------|------------|------------|

|                              |            |
|------------------------------|------------|
| <b>Schedule Total</b>        | \$4,999.00 |
| <b>Item Total for Line 1</b> | \$4,999.00 |
| <b>Total PO Amount</b>       | \$4,999.00 |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Lilly Lania, CTCD*

**08/24/2023**