

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000326937</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 4038 - Corpus Christi:902 Airport HEALTH & HUMAN SERVICES COMMISSION 902 Airport Rd Corpus Christi TX 78405 United States

**Vendor:** 3809809809 8  
STATE PRESERVATION BOARD  
PO BOX 13286  
AUSTIN TX 787113286  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24

BLANKET PURCHASE ORDER

PURCHASING METHOD: EX/0

Purchase made under the Authority of Texas Government Code 771 for Interagency Purchases and Transactions

Each award per employee cannot exceed \$100.00 including shipping, employee must still be employed by HHSC - Corpus Christi State Supported Living Center.

Total amount cannot exceed \$20,000.00 for contract term/.

CONTRACT TERM: September 01, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

DELIVERY: 15-25 Days After Receipt of Request from Agency Contact

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT/SHIP INFO:

Name: Alex Gonzales  
Facility: Corpus Christi State Supported Living Center  
Phone: 361-888-5301  
Email: alejandra.gonzalez@hhs.texas.gov

HHSC BUYER:

Name: Lilly Farris  
Phone: 512-406-2452  
Email: lilly.farris@hhs.texas.gov

VENDOR:

Name: State Preservation Board (Texas Capito Gift Shop)  
Contact: Karen Morris  
Phone: 512-475-4687  
Email: karen.morris@tspb.texas.gov

QUOTE: SOW and Sample Pricing

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

REQUIREMENTS/LIMITATIONS:

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Quantities may be increased or decreased upon need during the term of the PO. The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

**REQUIREMENTS/LIMITATIONS:**  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

1-1	FY24 BLANKET ORDER ON ANNUAL AWARDS AND MISC TEXAS GIFT ITEMS CH3 Corpus Christi SSLC Staff from 09-01-2023 to 08-31-2024	080-78	1.00	LOT	20000.00000	\$20,000.00	09/01/2023
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**Schedule Total**                     \$20,000.00

**Item Total for Line 1**                     \$20,000.00

**Total PO Amount** \$20,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Lilly Farris, CTCD*

**08/24/2023**