

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327328</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 2112 - Austin:909 W 45th St (DHB) HEALTH & HUMAN SERVICES COMMISSION 909 W 45th St (DHB) Ste 271 Austin TX 78751 United States
			<b>Page</b> 1

**Vendor:** 1270257904 1  
SCHED LLC  
8605 SANTA MONICA BLVD # 69687  
LOS ANGELES CA 900694109  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding  
SP/E  
Requisition # 233581 - Pricing per Quote Reference: 20230308-175638893  
PO Service Dates 09-01-2023 to 08-31-2024  
2023- AES LEADERSHIP CONFERENCE

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

Vendor contact:  
SCHED LLC  
VID 1270257904  
Contact: Sofia Storer  
Phone: 1-888-312-1777  
Email: sofia.storer@sched.com / hello@sched.com

Agency contact:  
Ella Boyd  
Phone: +1 (512) 206-5479  
Email: Ella.Boyd@hhs.texas.gov

PCS contact: Ron Connell  
Phone: 512-406-2666  
Email: ron.connell@hhs.texas.gov

1-1	Plus Nonprofit plan for single event - includes 250 attendees.	963-37	1.00	YR	599.00000	\$599.00	09/01/2023
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**Schedule Total**                     \$599.00

**Item Total for Line 1**                     \$599.00

2-1		963-37	1.00	YR	600.00000	\$600.00	09/01/2023
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Additional 750 attendees.

<b>Schedule Total</b>	\$600.00
<b>Item Total for Line 2</b>	\$600.00
<b>Total PO Amount</b>	\$1,199.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**08/30/2023**