

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327512</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 10/6/2023
			<b>Page</b> 1
			<b>Ship To:</b> 8434 - Littlefield:2600 S Sunset A HEALTH & HUMAN SERVICES COMMISSION 2600 S Sunset Ave Littlefield TX 79339 United States

**Vendor:** 3696696696 6  
TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
PO BOX 4015  
HUNTSVILLE TX 77342-4015  
United States

**Bill To:** Invoice-HHSC 07:Headquarters,Q  
HEALTH & HUMAN SERVICES COMMISSION  
4616 W Howard Ln  
Ste 1-120  
Austin TX 78728  
United States

**Fax:** 512/832-7756  
**Email:** HHSCReg07\_AP\_Purchases@hhsc.state.tx.us

**Purchaser:** Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

FY24

REQUISITION #: HHSTX-3-0000240425

PURCHASING METHOD: EX-0

Purchase made under the Authority of Texas Government Code 2155.065 for goods made by TDCJ.

Purchase made under the Authority of Texas Government Code 771 for Interagency Purchases and Transactions

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 90 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT/INSTALL INFO:

Name: Daniella Marie Garcia  
Facility: Austin HHSC 4616 W Howard Ln Ste 350 Austin TX  
Phone: 512-341-4435  
Email: Daniella.garcia@tcco.texas.gov

HHSC BUYER:

Name: Lilly Farris CTCD  
Phone: 512-406-2452  
Email: lilly.farris@hhs.texas.gov

VENDOR:

Name: Texas Department of Criminal Justice (TCJ)  
Contact: Furniture Division  
Phone: 800-833-4302  
Email: tci@tdcj.texas.gov

QUOTE #: GL 171-23 (Ordering only 1 desk)

Dated: 08-01-2023

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327512</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 10/6/2023
			<b>Page</b> 2
			<b>Ship To:</b> 8434 - Littlefield:2600 S Sunset A HEALTH & HUMAN SERVICES COMMISSION 2600 S Sunset Ave Littlefield TX 79339 United States

**Vendor:** 3696696696 6  
TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
PO BOX 4015  
HUNTSVILLE TX 77342-4015  
United States

**Bill To:** Invoice-HHSC 07:Headquarters,Q  
HEALTH & HUMAN SERVICES COMMISSION  
4616 W Howard Ln  
Ste 1-120  
Austin TX 78728  
United States

**Fax:** 512/832-7756  
**Email:** HHSCReg07\_AP\_Purchases@hhsc.state.tx.us

**Purchaser:** Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

CHANGE SHIP TO ADDRESS FROM AUSTIN TX TO LITTLEFIELD TX  
TCI Quote #GL 171-23 attached

1-1	X Line Desk with out privacy back, one knee space drawer, 60" x 30' top	425-21	1.00	EA	825.00000	\$825.00	11/30/2023
-----	---	--------	------	----	-----------	----------	------------

**Schedule Total**                     \$825.00

**Item Total for Line 1**                     \$825.00

2-1	Installation	425-18	1.00	EA	50.00000	\$50.00	11/30/2023
-----	--------------	--------	------	----	----------	---------	------------

**Schedule Total**                     \$50.00

**Item Total for Line 2**                     \$50.00

**Total PO Amount** \$875.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b>
----------------------

---

*Lilly Lania, CTCD*

**10/06/2023**