

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327726</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1
			<b>Ship To:</b> 6484 - Mexia:424 Mesquite Dr HEALTH & HUMAN SERVICES COMMISSION 424 Mesquite Dr PO Box 1132 Mexia TX 76667 United States

**Vendor:** 1940497430 5  
GARRATT-CALLAHAN COMPANY  
13721 WELCH RD  
FARMERS BRANCH TX 752444521  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Vasquez Iii, Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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OM/F

BLANKET PURCHASE ORDER

TERM: September 1, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: # Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:

VENDORS SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov

VID: 19404974305  
Vendor: Garratt-Callahan Company  
13721 Welch Rd  
Farmers Branch, Texas 75244-4521  
Vendor Contact: Tim Schuller  
Vendor Phone: 972-661-5006 or 512-6737696  
Vendor Email: Tim Schuller tschuller@g-c.com

Lead Contact: Tony Wilson  
Lead Contact Email: tony.wilson@hhs.texas.gov  
Lead Contact Phone: 254-562-1297

Contract Manager: Laura Watson  
Contract Manager Email: laura.watson@hhs.texas.gov  
Contract Manager Phone: 254-562-1141  
Contract Manager Cell: 254-747-7594

HHSC BUYER:  
Richard Vasquez  
richard.vasqueziii@hhs.texas.gov  
512-639-7327

Informal IFB # 231235

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PURCHASING METHOD: OM/F

Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 231235

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

1-1	Chemicals for water in chillers/boilers at Mexia SSLC.	885-94	1.00	LOT	20500.00000	\$20,500.00	09/01/2023
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**Schedule Total**                     \$20,500.00

**Item Total for Line 1**                     \$20,500.00

**Total PO Amount**                     \$20,500.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Richard Vasquez III* CTO, CCM

**08/30/2023**