

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000328880
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/21/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States

Vendor: 1363684738 9
ULINE INC
PO BOX 88741
CHICAGO IL 606801741
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Ogle,Tracie L

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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BLANKET PURCHASE ORDER
TERM: September 1, 2023 through August 31, 2024
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
San Antonio State Hospital / Environmental Services / Cleaning
SCOR Division: 19 State operated facilities

No Capital Purchases-Small Equipment-Appliances-Parts Only

DO NOT PROCESS ORDERS PRIOR TO 09/01/2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY PER FACILITY REQUEST: 3-7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:
SME/LEAD Contact: Eddie Luna
Phone: 210-531-8107
Email: eddie.luna@hhs.texas.gov

Contract Specialist: Maria Cabrera
Contract Specialist phone: 210-531-7356
Contract Specialist email: mariaelena.cabrera1@hhs.texas.gov

SHIP TO INFORMATION 4549
BUILDING Warehouse

VENDORS SEND INVOICES VIA EMAIL TO: sahaccounting@dshs.texas.gov
***PO NUMBER 0000328880 MUST BE ON ALL COMMUNICATION AND DOCUMENTATION

HHSC BUYER:
Tracie Ogle, CTCD
512-776-2326
Tracie.Ogle@hhs.texas.gov

VENDOR:
VID 1363684738/9

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Vendor ULINE INC
Address PO Box 88741 Chicago, IL 60680-1741
Contact Customer Service
Phone 800-995-5510
Email customer.service@uline.com

AMOUNT NOT TO EXCEED \$5,000.00 PER FY24

TERMS NET 30

Quote #FY24 SAMPLE PO PRICING
PURCHASING METHOD: SP/E
Purchase not to exceed \$5,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000241651

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), San Angelo State Supported Living Center. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:
Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not alr

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	CG4-F3J BLANKET PO FOR CLEANING EVS DEPT	486-65	1.00	LOT	5000.00000	\$5,000.00	09/21/2023
Schedule Total						\$5,000.00	
Item Total for Line 1						\$5,000.00	
Total PO Amount						\$5,000.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Tracie Ogle, (ETC)

09/21/2023