

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000328894
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/21/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States

Vendor: 1741533700 9
GULF COAST PAPER CO INC
PO BOX 4227
VICTORIA TX 779034227
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 CLASS ITEM 485-65
BLANKET PURCHASE ORDER
TERM: September 21, 2023 through August 31, 2024
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
San Antonio State Hospital -Environmental Services MAINTENANCE Goods
SCOR HHSC Division Chief-Program-and-Srvcs-Office

No Capital Purchases-Small Equipment-Appliances-Parts Only

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY PER FACILITY REQUEST: 5-7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:
***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
SHIP TO ATTN Luna,Eddie (210) 532-8107 eddie.luna@hhs.texas.gov
Contract Specialist-Maria Elena Cabrera 210-531-7356 mariaelena.cabrera1@hhs.texas.gov
SME Tomas Guerrero 210-531-8192 tomas.guerrero@hhs.texas.gov

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HEALTH HUMAN SERVICES COMMISSION
6711 S New Braunfels Ste 100 San Antonio TX 78223

Accounts Payable contact information
Bill to :Invoice-DSHS Accounts Payable
HEALTH HUMAN SERVICES COMMISSION
6711 S New Braunfels Ste 100 San Antonio TX 78223
Fax: 210/531-7883
Accounting email SAHAccounting@dshs.texas.gov

VENDOR SEND INVOICES VIA EMAIL TO sahaccounting@dshs.texas.gov

HHSC BUYER:
Debra Burns, CTCD
512-406-2564 Cell 832-818-3936
Debra.Burns@hhs.texas.gov

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VENDOR
VID 1741533700
Vendor GULF COAST PAPER CO INC
Contact: Lucia Fontal
Phone: 210-225-2674
email: lfontal@imperialdade.com

AMOUNT NOT TO EXCEED \$10,000.00 PER FY24

TERMS NET 30

Quote #FY24 SAMPLE PO PRICING CUSTOMER NUMBER 0006504750

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2023.

FY24 Funding
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000241286

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), San Antonio State Hospital. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:
Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

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1-1	FY24BLANKET SASH MAINTENANCE GOODS TERM 09/21/2023 - 08/31/2024	485-65	1.00	LOT	10000.00000	\$10,000.00	08/31/2024
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Schedule Total \$10,000.00

SAMPLE ITEMS THAT MAY BE ORDERED BUT NOT LIMITED TO
56209114 STOPPER 2.5 DIA
56324497 FLOAT CAGE
56209083 GASKET COVER
56407361 CLAMP PLASTIC
56002916 WSH FLT SAE SS 10
56383667 PLUG-DRAIN HOSE 1.5IN DK-GRAY
107404753 VU500 12" UPRIGHT VAC VU50012FY24 CG4 F3J EVS PAPER F2400 7300
F3J010 F2400 7300 EVS

Item Total for Line 1 \$10,000.00

Total PO Amount \$10,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By	
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Dea Funds, CTCD

09/21/2023