

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000329138</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/26/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1746000148 4  
STATE BAR OF TEXAS  
MINIMUM CONTINUING LEGAL EDUCATION  
PO BOX 13007  
AUSTIN TX 787113007  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Keil,Jeremy

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding  
NB/0 TGC 771  
Requisition 240958  
Pricing varies per course from <https://www.texasbarcle.com/CLE/Home.asp>

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

Vendor contact  
State Bar of Texas  
Nancy Van Bramer  
512-263-2802  
nancy.vanbramer@texasbar.com

Agency contact  
Michelle B Guerrero  
512-424-6922  
Michelle.guerrero@hhs.texas.gov

PCS contact  
Jeremy Keil  
512-776-2992  
Jeremy.Keil@hhs.texas.gov

1-1	FY 24 State Bar of Texas CLE Blanket PO	924-25	1.00	LOT	20000.00000	\$20,000.00	09/26/2023
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**Schedule Total**                     \$20,000.00

This PO will cover the cost of any Office of Chief Counsel attorneys who participate in continuing legal education courses taken through the State Bar of Texas in fiscal year 2024.

**Item Total for Line 1**                     \$20,000.00

**Total PO Amount** \$20,000.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Jeremy Keil, CTCD*

**09/26/2023**