

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000331045</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 10/17/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States
			<b>Page</b> 1

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Vasquez Iii, Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/X

Note: Post Award to ESBD if over \$25,000

Confirmation Order - Do Not Duplicate [Include this line if ordering through SmartBuy]

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

HHSC BUYER:  
Richard Vasquez  
richard.vasqueziii@hhs.texas.gov  
512-639-7327

VENDOR:  
Vendor Name: Mono Machines LLC dba Supply Chimp  
Vendor Contact: Chris McPherson  
Vendor Email: helpme@supplychimp.com

SME/Lead Contact: Margaret Moreno  
Lead Email: margaret.moreno@hhs.texas.gov  
Lead Phone: 210-531-7718

VENDORS SEND INVOICES VIA EMAIL TO: SAHACCOUNTING@dshs.texas.gov

PO BILL TO INFORMATION  
SAN ANTONIO STATE HOSPITAL  
ATTN: Charles Ago - ACCOUNTING  
6711 S. NEW BRAUNFELS AVE. / SUITE 100 / SAN ANTONIO, TEXAS 78223  
MAIL CODE#: 4505  
Email: SAHACCOUNTING@dshs.texas.gov  
??????????

Destination SASH Warehouse: Please deliver to Bldg. 558

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Info for Warehouse staff:  
Delivery Contact: Guadalupe Rocha  
Phone #: 210-531-8135  
Email: Guadalupe.rocha2@hhs.texas.gov  
Bldg/Floor/Cubicle: Navarro Hall Nurses Station

PURCHASING METHOD: CP/X  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.

TXMAS Contract: 19-7502  
Term: 12/6/2018 - 12/5/2023  
Smartbuy PO: 24020305

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 244082  
VID: 12634995182

Contractor: Mono Machines LLC dba Supply Chimp

Contact Name: Chris McPherson

Email: helpme@supplychimp.com

Phone: (800) 592-1306

Address: 1133 Broadway Ste 706 New York NY 10010

1-1	Abilityone 7520016615817 3-Hole Punch Slash Cut Poly Jacket CC:61541 SPN:231376	615-11	8.00	EA	9.65000	\$77.20	10/27/2023
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**Schedule Total**                     \$77.20

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Abilityone 7520016615817 3-Hole Punch Slash Cut Poly Jacket CC:61541 SPN:231376

**Item Total for Line 1** \$77.20

**Total PO Amount** \$77.20

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Richard Vasquez III* CRCD, CTCM

**10/20/2023**