Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000332505**

Date	Revision	Page
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Ship To: 1604 - Harlingen:801 N 13th
HEALTH & HUMAN SERVICES COMMISSION
801 N 13th
Ste 19
Harlingen TX 78550
United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: GPO

Purchaser: Reyes,Jeffrey Alexander

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FREIGHT: F.O.B Destination Freight Prepaid and Allowed

DELIVERY: 14 days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays when the Warehouse is closed.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

AGENCY DELIVERY CONTACT:
Graciela Reyna
graciela.reyna@hhs.texas.gov
+1 (512) 919-7225

HHSC BUYER:
Jeffrey Reyes CTCD
Jeffrey.reyes@hhs.texas.gov

VENDOR:
ODP BUSINESS SOLUTIONS LLC
Richard Merten
(832) 477-6118
stateoftexas@odpbusiness.com

FY24
OMNIA GPO and HHS Contract # HHS000840200001

OMNIA GPO and ODP Contract # R190303

Account#46319643

PURCHASING METHOD: EX-0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

FY24 Funding

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #245585

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Purchaser: Reyes,Jeffrey Alexander

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	VariDesk ProPlus Manual Standing Desk Riser, 36"W x 41-3/4 "D, Black Item # 4191474	425-83	1.00	EA	340.00000	$340.00	11/17/2023

Schedule Total $340.00

Item Total for Line 1 $340.00

Total PO Amount $340.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Jeffrey a Reyes, CTCD

11/03/2023