Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000332576**

Date	Revision	Page
11/06/23		1

Ship To: 5009 - Vernon:4730 College Dr
HEALTH & HUMAN SERVICES COMMISSION
4730 College Dr
PO Box 2231
Vernon TX 76385
United States

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Exempt Reason: N/A

Purchaser: Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
FREIGHT: F.O.B. Destination Freight Prepaid Allowed
DELIVERY: 1 Day After Receipt of PO
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays
Confirmation Order-Do Not Duplicate

AGENCY REQUESTER:
Name: Dawna Fulford
Email: dawna.fulford@hhs.texas.gov
Phone: 940-552-4101

SHIP TO ATTN: Dawna Fulford, dawna.fulford@hhs.texas.gov, 940-552-4101

HHSC BUYER:
Ron Connell, CTCD
512-406-2666
Ron.Connell@hhs.texas.gov

VENDOR:
MONO MACHINES DBA SUPPLY CHIMP
Contact: CHRIS MCPHERSON
Phone #: 800-592-1306
Email: HELPME@SUPPLYCHIMP.COM

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.
TXMAS Contract: TXMAS-19-7502
Term: Start Date 12/6/2018
End Date 12/5/2023
Smartbuy PO: 24036663

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.
Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000247048

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Exempt Reason: N/A

Purchaser: Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	Universal Unv15262 Pocket File Ltr Str 5.25", straight tab, letter, redrope/manilla,10/box; Item # 4819	615-41	2.00	BX	23.82000	$47.64	11/07/2023

Schedule Total $47.64

Item Total for Line 1 $47.64

Total PO Amount $47.64

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

11/06/2023