Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000332577**

Date	Revision	Page
11/07/23		1

Ship To: 1288 - Arlington:2220 Forum Dr
HEALTH & HUMAN SERVICES COMMISSION
2220 Forum Dr
Arlington TX 76010
United States

Vendor: 1203851320 1
NATIONAL BUSINESS FURNITURE LLC
PO BOX 514052
MILWAUKEE WI 532033452
United States

Bill To: Invoice-HHSC Financial Service
HEALTH & HUMAN SERVICES COMMISSION
801 S State Highway 161
PO Box 532089
Grand Prairie TX 75051
United States

Fax: 972/337-6257
Email: Reg03_AP@hhsc.state.tx.us

Exempt Reason: N/A

Purchaser: Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24

PROCUREMENT TYPE: Spot (SP/E)

REQUISITION #: HHSTX-4-0000244247

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Name: Andre Rubin
Facility: HHSC Arlington Warehouse
Phone: 972-3337-6398
Email: andre.rubin@hhs.texas.gov

HHSC BUYER/PURCHASER:
Name: Lilly Farris CTCD
Phone: 512-406-2452
Email: lilly.farris@hhs.texs.gov

VENDOR:
Name: National Business Furniture LLC
Contact: Terry Salmond
Phone: 972-824-1550
Email: terrys@nbf.com

QUOTE #: HHSTX-3-218730 / QA

FREIGHT: F.O.B. Destination Freight Prepaid Allowed
Quote #QA511949 attached from National Business Furniture

1-1	"ITEM #56622 FAUX LEATHER CONFERENCE CHAIR COLOR: BLACK POLYURETHANE/CHROME STEEL BASE/ALUMINUM ARM"	425-60	18.00	LOT	239.00000	$4,302.00	11/30/2023

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Exempt Reason: N/A

Purchaser: Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
					Schedule Total	$4,302.00	
					Item Total for Line 1	$4,302.00	
2-1	INSTALLATION	425-60	1.00	LOT	725.00000	$725.00	11/30/2023
					Schedule Total	$725.00	
					Item Total for Line 2	$725.00	
3-1	Freight	425-60	1.00	LOT	529.02000	$529.02	11/30/2023
					Schedule Total	$529.02	
					Item Total for Line 3	$529.02	
					Total PO Amount	$5,556.02	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Lilly Farris, CTCD

11/07/2023