Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000332590**

Date	Revision	Page
11/06/23		1

Ship To: 5070 - Harlingen:1401 S Rangervill
DEPARTMENT OF STATE HEALTH SERVICES
1401 S Rangerville Rd
PO Box 2668
Harlingen TX 78552
United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Exempt Reason: WORKQUEST GOODS OR SERVICES

Purchaser: Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24 funding
EX/0 - TGC 2155.138

Requisition 0000245999
Pricing per - Website

PO Service Dates 11/06/2023 to 08/31/2024

Goods and/or services are to be delivered and invoiced after September 1, 2023.
.
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

Term Contract: 204-S1
Contract Term: 11/19/2021- 11/30/2026
SmartBuy PO Number: 24036687

Vendor Contact:
WORKQUEST
Customer Service
512-451-8145
smartbuy@workquest.com

Agency Contact:
Adriana Gudino
956-364-8724
adriana.gudino@hhs.texas.gov

Purchaser:
Steven Chavez, CTCD, CTCM
Rafael.chavez@hhs.texas.gov

1-1	Flash Drive 4GB USB 3.0	204-32	10.00	EA	10.99000	$109.90	11/16/2023

Schedule Total $109.90

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

Item Total for Line 1 $109.90

Total PO Amount $109.90

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Steven Chavez, CTCD, CTCM

11/06/2023