Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000332626**

Date	Revision	Page
11/06/23		1

Ship To: H400 - Austin:4601 W Guadalupe St
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
PO Box 13247
Austin TX 78751
United States

Vendor: 3721721721 7
UNIVERSITY OF TEXAS AT AUSTIN
CENTER FOR PROFESSIONAL EDUCATION
PO BOX 7518
AUSTIN TX 787137518
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: INTERAGENCY CONTRACTS

Purchaser: Manning,Charles

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24 funding
EX/0 - TGC 771
Requisition 0000239734 - Pricing per online quote

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

Class Dates: 12/6/2023-12/7/2023
Attendees:
Brooke Clancy
J.R. Top

Vendor contact
University of Texas at Austin Center for Professional Education
cpe@austin.utexas.edu
512-232-6520

Agency contact
Jennifer Ferguson
jennifer.ferguson@hhs.texas.gov

PCS contact
Charles Manning
charles.manning@hhs.texas.gov

1-1	FY 24 Communication Strategies For Introverted Business Professionals- Brooke Clancy	924-16	1.00	EA	495.00000	$495.00	11/06/2023

Schedule Total $495.00

https://professionaled.utexas.edu/communication-strategies-introverted-business-professionals

Item Total for Line 1 $495.00

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United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: INTERAGENCY CONTRACTS

Purchaser: Manning,Charles

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	FY 24 Communication Strategies For Introverted Business Professionals- J.R. Top	924-16	1.00	EA	495.00000	$495.00	11/06/2023

Schedule Total $495.00

https://professionaled.utexas.edu/communication-strategies-introverted-business-professionals

Item Total for Line 2 $495.00

Total PO Amount $990.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Charles Manning
CTCD

11/06/2023