Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000333159**

Date	Revision	Page
11/13/23		1

Ship To: 1761 - Houston:5425 Polk St
HEALTH & HUMAN SERVICES COMMISSION
5425 Polk St
PO Box 16017
Ste 490
Houston TX 77023
United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Invoice-HHSC Financial Service
HEALTH & HUMAN SERVICES COMMISSION
5425 Polk St
PO Box 16017
Ste 220
Houston TX 77023
United States

Fax: 713/767-2488
Email: Reg_06_Regional_Budget_PRF@hhsc.state.tx

Exempt Reason: N/A

Purchaser: Alvarado,Veronica

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24 Purchase / Requisition #: 0000246160

Procurement Type: SP/E
Not to Exceed $916.83

Shipping Instructions: Ship according to the DUE DATES specified on the PO.

Freight: F.O.B Destination Freight Prepaid Allowed

Delivery: 10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

Quote: 26081000

Primary Contact:
Izelda Zarate @ 713-767-2157
izelda.zarate01@hhs.texas.gov

Purchaser:
Veronica Alvarado @ 512-406-2505
Veronica.Alvarado@hhs.texas.gov

Vendor Information:
4IMPRINT
Alex Tremel @ 877-446-7746 ext. 8556
atremel@4imprint.com

Requirement / Limitations:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

1-1	Item #7702-SF-G: CURVEY PEN - SILVER FRESH - GEL GREEN BARREL	620-80	1000.00	EA	.87000	$870.00	11/27/2023

Schedule Total $870.00

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Exempt Reason: N/A

Purchaser: Alvarado,Veronica

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
					Item Total for Line 1	$870.00	
2-1	SET UP FEE	037-52	1.00	EA	20.00000	$20.00	11/27/2023
					Schedule Total	$20.00	
					Item Total for Line 2	$20.00	
3-1	FREIGHT CHARGES FOR DELIVERY	962-86	1.00	LOT	26.83000	$26.83	11/27/2023
					Schedule Total	$26.83	
					Item Total for Line 3	$26.83	
					Total PO Amount	$916.83	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Veronica Alvarado, CTCM, CTCM

11/13/2023