Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

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Purchase Order **HHSTX-4-0000333887**

Date	Revision	Page
11/27/23		1

Ship To: 2794 - San Antonio:11307 Roszell
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Invoice-HHSC Region 8, Inspect
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Exempt Reason: N/A

Purchaser: Vasquez Iii,Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

SP/E

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10 Days After Receipt of PO

VENDOR: 4IMPRINT INC
VIN: 1391837105 004
POC: LAURA WOLLERMAN, (888-772-5203)
EMIAL: LWOLLERMAN@4IMPRINT.COM

VENDOR QUOTE# 26137588 AND PRODUCT INFORMATION ATTACHED

SHIPMENT TO BE DELIVERED TO

HHSC
11307 ROSZELL DR
SAN ANTONIO, TX 78217
ATTN: MARY ALVARADO

NO DELIVERIES BETWEEN 12:00-1:00PM. PLEASE CONTACT MARY ALVARADO, (210-619-8001) 24 HOURS PRIOR TO DELIVERY. NO LOADING DOCK AND NO FORKLIFT FOR DRIVER TO USE TO DELIVER BOXES INSIDE BUILDING.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT MARIA.ALVARADO01@HHS.TEXAS.GOV

HHSC BUYER:
Richard Vasquez
richard.vasqueziii@hhs.texas.gov
512-639-7327

PURCHASING METHOD: SP/E

Not to Exceed $10,000.00

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022.

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Exempt Reason: N/A

Purchaser: Vasquez Iii,Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Requisition #0000247339							
1-1	ROUND AQUA PEARLS HOT/COLD PACK, ITEM# 125593	615-60	100.00	EA	1.85000	$185.00	12/15/2023
					Schedule Total	$185.00	
					Item Total for Line 1	$185.00	
2-1	SHARPIE S-GEL PEN, MEDIUM POINT, BLUE INK, ITEM# 157624	620-80	150.00	EA	1.89000	$283.50	12/15/2023
					Schedule Total	$283.50	
					Item Total for Line 2	$283.50	
3-1	ROSLIN INCLINE STYLUS PEN, ITEM# 150512	620-80	250.00	EA	.78000	$195.00	12/15/2023
					Schedule Total	$195.00	
					Item Total for Line 3	$195.00	
4-1	JAVELIN PEN, MEDIUM POINT, BLACK INK, ITEM# 6551	620-79	250.00	EA	.41000	$102.50	12/15/2023
					Schedule Total	$102.50	
					Item Total for Line 4	$102.50	
5-1	INSPIRED NOTEBOOK W/ PEN, ITEM# 131511	785-73	100.00	EA	2.89000	$289.00	12/15/2023
					Schedule Total	$289.00	

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Exempt Reason: N/A

Purchaser: Vasquez Iii,Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
					Item Total for Line 5	$289.00	
6-1	SOFT TOUCH ROUND LIP BALM, ITEM# 146729	652-29	144.00	EA	1.95000	$280.80	12/15/2023
					Schedule Total	$280.80	
					Item Total for Line 6	$280.80	
7-1	VALUE POLYPROPYLENE TOTE, ITEM# 103873	530-50	100.00	EA	1.55000	$155.00	12/15/2023
					Schedule Total	$155.00	
					Item Total for Line 7	$155.00	
8-1	SERGED VALUE CLOSED-BACK TABLECOVER THROW, 6 FT., ITEM# 115181-6	165-89	3.00	EA	109.00000	$327.00	12/15/2023
					Schedule Total	$327.00	
					Item Total for Line 8	$327.00	
9-1	TRAVEL TOOL KIT W/ LEVEL, ITEM# 105956	445-82	100.00	EA	4.15000	$415.00	12/15/2023
					Schedule Total	$415.00	
					Item Total for Line 9	$415.00	
10-1	CLIP N GO HAND SANITIZER, 1 OZ., ITEM# 158579-1	435-73	100.00	EA	1.99000	$199.00	12/15/2023
					Schedule Total	$199.00	

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Exempt Reason: N/A

Purchaser: Vasquez Iii,Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
					Item Total for Line 10	$199.00	
11-1	ART SET-UP FEES	700-30	1.00	LOT	315.00000	$315.00	12/15/2023
					Schedule Total	$315.00	
					Item Total for Line 11	$315.00	
12-1	FREIGHT FEES	962-86	1.00	LOT	152.47000	$152.47	12/15/2023
					Schedule Total	$152.47	
					Item Total for Line 12	$152.47	
					Total PO Amount	$2,899.27	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Richard Vasquez III CTCD, CTCM

11/28/2023