Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000334055**

Date	Revision	Page
11/29/23		1

Ship To: 2201 - Lufkin:1210 S Chestnut St
HEALTH & HUMAN SERVICES COMMISSION
1210 S Chestnut St
Lufkin TX 75901
United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: GPO

Purchaser: Alvarez,Desiree C

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FREIGHT: F.O.B. Destination Freight Prepaid and Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday-Friday except designated State Holidays

AGENCY CONTACT:
Phillips - Dupree,Pearl
pearl.dupree@hhs.texas.gov
(936) 633-3639

******ATTENTION SHIP TO Phillips - Dupree,Pearl******

HHSC BUYER:
Desiree Alvarez, CTCD
Ph: 512-776-2033
Email: Desiree.Alvarez@hhs.texas.gov

VENDOR:
ODP BUSINESS SOLUTIONS LLC
Lori Pickering
P: 512.765.7540
E: StateofTexas@officedepot.com

OMNIA GPO and HHS Contract # HHS000840200001
OMNIA GPO and ODP Business Solutions Contract #R190303

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000247471

1-1	2024 Cambridge Vienna Weekly/Monthly Planner 8 1/2 X 11"	615-72	8.00	EA	16.07000	$128.56	12/13/2023

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Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: GPO

Purchaser: Alvarez,Desiree C

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Purple Jan - Dec Item # 7570543						

Schedule Total	$128.56
Item Total for Line 1	$128.56
Total PO Amount	$128.56

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Desiree Alvarez CTCD

11/30/2023