

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000334117</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 11/30/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 5035 - Rusk:805 N Dickinson Dr HEALTH & HUMAN SERVICES COMMISSION 805 N Dickinson Dr PO Box 318 Rusk TX 75785 United States

**Vendor:** 1461543887 7  
INNOVATIVE SOLUTIONS SERVICES LLC  
PO BOX 559  
DIANA TX 756400559  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Augustus,Wendlyn Denett

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding  
SP/E  
Requisition 0000248133  
PO Service Dates 11/30/2023 to 08-31-2024

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

Vendor:  
Innovative Solutions Services, LLC  
PO Box 559  
Dianna, Texas 75640

Vendor Contact: Brad Clement  
Vendor Phone: 903-746-5723  
Vendor Email: bradclement92@gmail.com

Lead Contact: Jerry McClure  
Lead Contact Email: jerry.mcclure@hhs.texas.gov  
Lead Contact Phone: 903-683-7621

Requester: Toni Booker, Maintenance Supervisor III  
Requester Email: Toni.Booker@hhs.texas.gov  
Requester Phone: 903.683.7571

Warehouse: Please deliver to bldg. 614/504

Shipping Code: 5035  
Billing Code: 6483  
SCOR Division: 19 - State Operated Facilities

Fund: 0001 General Revenue

Email PO to:  
Toni.Booker@hhs.texas.gov  
Edward.Thornton@hhs.texas.gov  
Leah.Alexander@hhs.texas.gov

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718Accounting@hhs.texas.gov

PCS Contact  
Wendlyn Augustus  
Wendlyn.augustus@hhs.texas.gov

\*\*PLEASE HAVE VENDORS SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov \*\*

**Justification:** This is needed to maintain the quality of the fuel in and used for our emergency generators to ensure adequate operation and code standards.

1-1	Services - Collect and Test Fuel Samples from 11 Generators and 2 Fuel Storage Tanks (Includes all parts, materials, equipment, tools and labor necessary to complete the job)	992-31	1.00	LOT	2860.00000	\$2,860.00	11/30/2023
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**Schedule Total**                     \$2,860.00

**Item Total for Line 1**                     \$2,860.00

**Total PO Amount** \$2,860.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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<b>Authorized By</b> 	<b>11/30/2023</b>
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