Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000334985**

Date	Revision	Page
12/14/23		1

Ship To: C732 - Austin:701 W 51st St
HEALTH & HUMAN SERVICES COMMISSION
701 W 51st St
PO Box 149030
Austin TX 78751
United States

Vendor: 1223695478 5
SHI GOVERNMENT SOLUTIONS INC
STE 375
1301 S MO PAC EXPY
AUSTIN TX 787466916
United States

Bill To: Invoice-HHSC MC2065
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/206-4854
Email: IT_invoicing@hhs.texas.gov

Exempt Reason: N/A

Purchaser: Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24 funding
IT/D

Requisition 0000240463
Quote 24215140

PO Service Dates 12/15/2023 to 12/14/2024

Goods and/or services are to be delivered and invoiced after September 1, 2023.
Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

DIR blanket exemption - Minimum Threshold Procurements

WO0000001196385

Vendor Contact:
1223695478
SHI Government Solutions
Gregory Gonedes
800-870-6079
gregory_gonedes@shi.com
Send PO's to: Texas@shi.com

Program POC:
Jack Timmins
jack.timmins@hhs.texas.gov

PCS Purchaser Contact:
Steven Chavez, CTCD, CTCM
512-712-5002
Rafael.chavez@hhs.texas.gov

Invoicing and Payment: The invoice shall contain all the following order to be considered for payment: PO number referenced, a unique invoice number, invoice date, and the total invoice amount. Each invoice shall also have an attached copy of the bill in order to be paid. Mail all original invoices to the BILL TO ADDRESS ON PO. Payment terms are net thirty days (30) unless a discount has been offered. Facility is not responsible for failure by the vendor to properly invoice which may delay payment processing.

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Exempt Reason: N/A

Purchaser: Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	TEXT2PDF SERVER LICENSE INCLUDES ONE YEAR SUPPORT CONTRACT (6 LICENSES) COVERAGE TERM 1 YEAR (12/15/2023 - 12/14/2024)	208-94	1.00	EA	2859.00000	$2,859.00	12/14/2023

Schedule Total $2,859.00

Item Total for Line 1 $2,859.00

Total PO Amount $2,859.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Steven Chavez, CTCD, CTCM

12/15/2023